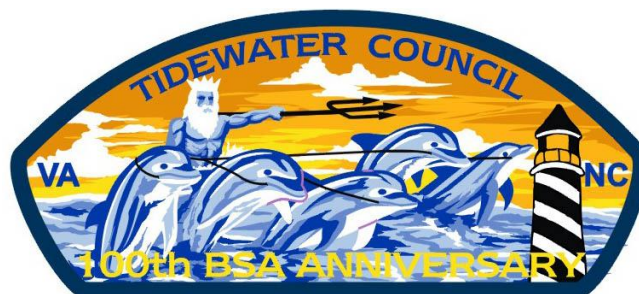


2015 WINTER CAMP



LEADERS GUIDE JANUARY 16 - 19, 2015

PIPSICO SCOUT RESERVATION
57 PIPSICO ROAD
SPRING GROVE, VA 23881



2015 WINTER CAMP

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WINTER CAMP INFORMATION

When January 16- 19, 2015 (Friday – Monday)
Be Prepared. There is no rain/snow date for camp. All units should prepare for foul weather.

What Experience cold weather camping, Advancement, Training and Fun Opportunities

Where Pipsico Scout Reservation
57 Pipsico Road
Spring Grove, VA 23881

Contact Evan Sommerfeld
Camp Director
757-497-2688 ext. 212
Email: esommerf@bsamail.org

Wes Parker
VP of Camping Operations
757-635-2696
Email: wparker@pipsicobsa.com

Register Tidewater Council Service Center
1032 Heatherwood Drive
Virginia Beach, VA. 23455

Cost \$75 per Scout, \$40 per adult If paid in full by January 3, 2015
\$90 per Scout, \$55 per adult If paid in full after January 3, 2015

NO REGISTRATIONS WILL BE ACCEPTED AFTER JANUARY 10, 2015

THERE WILL BE NO ON-SITE REGISTRATION. ALL PARTICIPANTS ARE TO REGISTER THRU THE TIDEWATER COUNCIL SERVICE CENTER.

Refunds Troops must notify the Scout Office before camp begins if a Scout will not be attending. Refunds of pre-paid Winter Camp fees will be made by check from the Scout Service Center following Winter Camp only in the case of documented illness or family emergency. No Refunds can be given if the Council is notified **after January 10, 2015** as pre-paid expenses will already have been incurred. No refunds for partial attendance will be granted.

2015 WINTER CAMP

INTRODUCTION

The Tidewater Council, Boy Scouts of America welcomes you to Winter Camp 2015 at Pipsico Scout Reservation (PSR). This camp will provide a great opportunity for Scouts to hone their cold weather camping skills, provide a chance to complete advancement requirements, earn merit badges (some of which are not typically offered at summer camps) and have lots of fun!! PSR is a Nationally Accredited Camping Facility that follows and enforces all of the policies, rules and regulations of the Boy Scouts of America and the Tidewater Council.

For updates please refer to the Pipsico website at <http://PipsicoBSA.com> click on the "Special Events" link at the top of the page.

ATTENDANCE REQUIREMENTS

All campers must be a registered member of the Boy Scouts of America and in either a Boy Scout Troop or Venture Crew.

MERIT BADGE INFORMATION

One of the main purposes of Winter Camp is to provide an opportunity to work on and earn merit badges. Per National BSA advancement policies, Scouts must have their Scoutmaster's approval before beginning work on a merit badge. The camp will provide qualified merit badge counselors to present the merit badge material, and lead practical assignments and exercises.

Merit badge counselors will indicate on the Merit Badge Card what each Scout has completed at camp, but it is **ultimately the Scoutmaster's responsibility to sign off on whether they feel the merit badge has been satisfactorily completed by their Scout.**

MERIT BADGE CLASS SIGN-UPS

EACH CLASS WILL HAVE A MAXIMUM AMOUNT OF SCOUTS ENROLLED. This amount is decided by the Merit Badge Counselor teaching the class.

The Merit Badge & Course Offering Schedule is posted on the web site and is included at the end of this guide. When you receive it, please review the Merit Badge Schedule. Make a copy of the 2015 Winter Camp Schedule form for each Scout attending Winter Camp. Meet with each Scout to discuss the merit badge(s) he is interested in and which one(s) are needed for his next rank advancement. Scouts are to pick a 1st AND 2nd choice of merit badges. If you only make a 1st choice and it's full, you will not be signed up for another class until check-in time where your only choices will be for classes that haven't filled up.

Complete a 2015 Winter Camp Merit Badge Request Form for each Scout. The Winter Camp committee will do it's very best to provide every Scout with their merit badge requests. However, class enrollment will be on a first-come, first-serve basis and availability of merit badge counselors. Contact Camp Director for any assistance needed.

Interested in teaching a Merit Badge?? Come with a positive outlook and offer assistance to every scout. To volunteer you must be a registered merit badge counselor, contact Wes Parker at wparker@pipsicobsa.com.

REMEMBER!! Scouts MUST bring to camp any pre-requirements for the merit badge(s) they are taking. Failure to do so will not make it possible to complete the merit badge at camp and the scout will be issued a partial complete.

****Unit leaders MUST provide a signed Merit Badge Blue Card for each youth attending each merit badge!! Completed advancement requirements will ONLY be noted on these cards and returned to unit leaders at checkout.****

2015 WINTER CAMP

TENTATIVE WINTER CAMP DAILY SCHEDULE

Friday, January 16, 2015

5:30-10:00pm	Check-in
9:30	SPL/SM Meeting w/ Cracker-barrel
10:00-11:00	Wind-down time
11:00	Taps (all quiet and fires out)

Saturday, January 17, 2015

7:00 am	Reveille
8:00 am	Flag ceremony
8:05 am	Breakfast
9:00 am-Noon	Morning events start
Noon-1pm	Lunch
1:30-4:30 pm	Afternoon events start
5:00 pm	Lowering of colors
5:05-6:30 pm	Dinner
6:45	SPL/SM Meeting
7:30-8:30 pm	Campfire (w\skits & Flag Retirement after campfire)
11:00 pm	Taps (all quiet and fires out)

Sunday, January 18, 2015

7:00 am	Reveille
8:00 am	Flag ceremony
8:05 am	Breakfast
9:00 am-Noon	Morning events start
Noon-1pm	Lunch
1:30-4:30 pm	Afternoon events start
5:00 pm	Lowering of colors
5:05-6:30 pm	Dinner
6:45	SPL/SM Meeting
7:00-8:00 pm	Evening Games/Activities
8:00-9:00 pm	Religious Services (Catholic Mass and Non-denominational)
11:00 pm	Taps (all quiet and fires out)

Monday, January 19, 2015

7:00 am	Reveille
7:45 am	Flag ceremony (Class A)
7:50	Breakfast
8:30-11:00	Morning events start
11:30-Noon	Closing
Noon-1pm	Break Camp
1pm	Camp All Clear

*Note: All meals will be prepared and served in the Dining Hall.

Have a safe trip home!

Thank you for attending Winter Camp

2015 WINTER CAMP

GENERAL EVENT INFORMATION:

CHECK IN

Winter Camp Troop Check-in will be conducted from **5:30 pm till 10:00 pm** on Friday evening at the Burton Center within Camp Lions. Do not arrive early, there will be no one to check you in, you may **NOT** enter the campsites prior to check-in.

For the safety of scouts walking through camp, only vehicles pulling troop trailers will be allowed in camp. The trailer must be unhooked and parked in the designated area adjacent to your campsite. No Troop trailers are to be parked past the wooden post located inside the campsites. Tow vehicles are to be **immediately** moved to the front parking lot. All other vehicles are to stay in the parking lots and any addition gear or scouts will have to hike in or can utilize one of the FEW available carts. Your cooperation is greatly appreciated.

All late arriving adults and Scouts (including adults rotating in and out of camp) must check-in through the Burton Center.

CHECK OUT

Leaders and Scouts leaving camp must check-out through the Burton Center. Scouts may not leave camp for any reason without the Scoutmaster in Charge of his troop signing him out to an approved adult. Unless other written information is presented at check-in, Scouts will only be released from camp to their parent or legal guardian.

Following closing ceremonies on Monday, all units must depart by 1 PM. When ready for check-out, send a representative to the Burton Center so a commissioner can inspect your site. Units will receive their patches at the successful completion of their final site inspection. **ONLY AFTER** the closing ceremonies for the event, will tow vehicles be allowed into the camping area.

MEALS

All meals for Winter Camp will be prepared and served inside the Dining Hall at the times noted on the schedule. Units **will not** need to prepare meals in the campsite.

VISITORS & GUESTS

Visitors and Guests are always welcome. They must check in and out of camp through the Burton Center. The Scoutmaster in Charge at Winter Camp is responsible for the behavior of all guests visiting his troop or its members. The Scoutmaster in Charge is also responsible for ensuring that his troop's visitors and guests are aware of the camp's health and safety rules and procedures, and that they are followed. Visitors and guests are not permitted to spend the night.

ADULT LEADERS

All troops must ensure that they meet the BSA two-deep leadership requirement in camp at all times. BSA policy requires at least two adult leaders be in camp at all times; one must be 21 years or older. Leaders may rotate if necessary, but at least two adults must always be with the troop in camp. See Guide to Safe Scouting for clarification. You may share leadership with another troop assigned to your campsite. Troops may send scout as provisional campers if their troop cannot attend. Provisional scouts will be incorporated into other troops. All campers must be a registered member of the Boy Scouts of America.

ADULT TRAINING

During sessions 1 and 2 on Saturday Scoutmaster and Assistant Scoutmaster Specific Training will be offered. Adults interested in taking the important training should please note on the Merit Badge Sign Up sheet. Please reference "SM/ASM Training" in session blocks 1 and 2. A full class includes both session 1 and 2.

2015 WINTER CAMP

WINTER CAMP RULES

The Boy Scout Oath and Law

The Guide to Safe Scouting

Leave No Trace

NO fireworks, pets, firearms, electronic games, radios, walkie-talkies, TV's and CD/DVD/MP3/iPod players

Scouts are not permitted to roam through campsites during scheduled activities.

Scouts are not permitted to leave the boundaries of the camp ground.

Staff quarters behind the dining hall, archery and rifle ranges and the cliffs at the water front.

CAMPSITES

You may indicate your top three choices for campsites on the Troop Reservation Form. We will try our best to accommodate you. As in the past, campsites will be assigned on space availability. There is a high probability that another troop or other troops, could be sharing the same campsite with you. Any troop who has adopted a campsite must have their deposit and request form in by December 21, 2014 to guarantee getting their adopted site.

Campers need to provide their own tents and beddings. All Pipsico tents and cots are in storage for the winter.

Sites will be assigned based on registration date and Troop size.

Units should set up their campsite with their unit identification number, an American flag, unit and patrol flags. Duty rosters and schedules are to be posted in their site.

UNIFORM

Troops are required to wear the "official Field Uniform" (referred to as a Class A uniform) during Check-in, Check-out, all Camp Fire programs and Church Services. At all other times participants may wear an activity uniform ("Class B"), consisting of a troop or camp T-shirt with Scout pants or shorts. Leaders must monitor their units to ensure that clothing reflects good taste and Scouting standards.

TRADING POST

The trading post and the **"Snack Shack"** will be open during Winter Camp. Trading Post hours and Snack Shack hours may be different. These hours will be posted at camp. Be sure to sure your scouts and scouters stop in to see what they have and bring money for special winter camp merchandise!!

RELIGIOUS SERVICES- "A SCOUT IS REVERENT"

Scouts are encouraged to practice the faith of their family. In support of the twelfth point of the Scout Law, we will have two religious services Sunday night. For Catholic scouts and scouters, Holy Mass will be celebrated at 8 p.m. in the dining hall. For those not of the Catholic faith, a non-denominational Chapel Service will be held Sunday night at 8 p.m. in the OA Shelter.

WATER AND BATH FACILITIES

Drinking water will only be available at the OA shelter in Camp Lions and at the Gregson Center at the front of the Reservation. Units are encouraged to bring 2 to 5 gallon containers for transporting water.

Primary bathroom facilities are latrines inside of each campsite and limited use "enclosed" toilet facilities are available (both male and female) at the front of the Reservation in the Gregson Center, within the Dining Hall, and at the Burton Center in Base Camp. (All shower facilities are closed for the winter season)

FLAG CEREMONIES

There are excellent times for scouts who need to participate in a flag ceremony to fulfill this requirement during camp. Slots will be assigned according to the registration date. A backup unit will also be chosen for each slot. Scouts from one troop are welcome (and encouraged) to join with another troop to perform a single ceremony. Units should arrive 10 minutes prior to each ceremony to assembly and practice.

2015 WINTER CAMP

LEADER'S MEETINGS

The staff requests each unit's Senior Patrol Leader Scoutmasters meet in the Dining Hall at 9:30 PM on Friday. All other leader's meetings on the schedule **are placeholder's ONLY**. An announcement will be made at meals if these meetings will be needed. If they are, they will be at the times noted on the schedule taking place at the OA Shelter.

Units are encouraged to provide constructive feedback to the staff at the evening Leaders Meetings. Additionally, please complete two Camp Evaluation forms per unit, one from the adults and one from the youth. Return them to the staff headquarters at check-out.

SATURDAY NIGHT CAMPFIRE

Each unit should be ready to perform a skit or song at the campfire. At the conclusion of the campfire on Saturday Night, there will be a Flag retirement ceremony conducted to properly pay respect to our Nations colors. Units having flags that they'd like to retire need to be turned in during check-in so they can be properly prepared.

MEDICAL MATTERS-

MEDICALS

All Scouts and leaders must submit an Annual Health and Medical Record form (Parts A & B) to the camp Health Officer during check-in on their first day of camp. Anyone staying in camp overnight must have a BSA physical form on file at the Health Lodge. Anyone reporting to camp without a current physical will be required to get one at his or her own expense within 24 hours. The official BSA form is located here: http://www.scouting.org/filestore/HealthSafety/pdf/680-001_AB.pdf.

PLEASE SUBMIT A LEGIBLE PHOTOCOPY OF THE FRONT AND BACK OF THESE FORMS.

PRESCRIPTION MEDICATIONS

All prescription drugs are kept and administered by the unit. It is to be kept in a secured location out of the reach of the children. If medication requires refrigeration, it can be checked in with the Health Officer check-in. Provide a list of medication, dosage and to whom you are administering medication to when you check in with the Health Officer. By law, medications must be in a container with a typed label from the pharmacy. Medications will be given only in accordance with the label. Handwritten changes will not be accepted.

MEDICAL TREATMENT

All units should bring a unit first aid kit and treat injuries within their capabilities. Units must report all injuries and other medical situations to the camp staff at the Health Lodge, even those they treat themselves. Qualified medical personnel will be on duty at the Health Lodge at all times. If necessary, the camp staff will contact emergency medical services and ambulance services using 911. Unit leaders are expected to control all medications within their units.

GENERAL POLICIES-

ALCOHOLIC BEVERAGES & DRUGS

Alcohol and illegal drugs are prohibited. Prescription drugs must be held at the Health Lodge unless otherwise specifically approved by the camp's Health Officer.

CELL PHONE POLICY

We would request that Scouts not to take cell phones to program sessions or, at the very least, to turn them off during sessions. Use of cell phones during program sessions is inconsiderate to other participants and, in some cases can be extremely dangerous (Scouts participating in shooting sport activities, should not be distracted by a ringing phone).

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ELECTRONIC DEVICES

Radios, cell phones, CD players, video games, and other personal electronic devices detract from the camping experience and provide an inviting target for theft. Do not bring them into camp. If you permit them during travel to and from camp, please leave them in the car during your stay at camp. Youth campers are not permitted to have two-way radios or pagers in camp, as these have proven to be highly disruptive of the camp routine. Initiations, hazing & Military Training Corporal Punishment, hazing, initiation of any sort, and military training and drill are not permitted in the Boy Scouts of America.

FIRES, STOVES, TENTS & OPEN FLAMES

Fires will be authorized depending on the status of the State and City fire prohibitions in effect on the weekend of the event. All ground fires are permitted in the fire rings at each camp site. The staff will update units on the current fire policy at check-in. Units must post water buckets or a fire extinguisher in the fire area. Cutting of live trees, shrubs, or vegetation is prohibited.

For safety reasons, there are to be **no open flames in tents**. This ban on open flames in tents includes a ban on the use of matches, candles, kerosene, propane or liquid lanterns in tents. Lighting in tents is to be provided by battery-powered lanterns or flashlights only. It is, however, acceptable to use a lantern under a dining fly. All cooking fires, campfires and stoves are to be attended while they are burning. Fires are only to be built in designated areas and must be extinguished so that they are cold to the touch when unattended.

LIQUID FUELS

Adult leaders only may use Stoves and lanterns requiring liquid fuel. Extra fuel must be turned over to the Quartermaster for safekeeping in locked storage.

MONEY & VALUABLES

Each family must decide how much spending money a Scout should take to camp. Each Scout is, however, responsible for the safeguarding of his money and personal property. It is recommended that expensive cameras, watches, and personal entertainment devices be left at home. Regardless, all items should be clearly marked, with the boy's name and unit number.

PETS

No pets are allowed in camp. Please ensure that anyone planning to visit your troop during the week is also aware of this rule.

RESTRICTED AREAS

The following areas are off limits to all campers: The ranger's home and maintenance areas, camp staff living areas, the kitchen and food storage areas (except for authorized adult volunteers,) any program area where staff is not present, and the cliffs along the James River. Scouts may visit the waterfront for beach combing or fishing only when staff is present or when accompanied by an adult leader.

SMOKING

Anyone under 18 years old is prohibited from using tobacco in any form while at camp. Adults who smoke must do so out of sight of any youth members. Smoking is prohibited in any tent or building. Cigarette butts must be field stripped and placed in a trash receptacle.

TAPS / LIGHTS OUT

A Scout is courteous. All scouts should be in their designated campsites at 10:30 p.m. to Wind-down the day's activities. Taps is at 11 p.m. Unit leaders must ensure that fires and lanterns are out and that all their youth have retreated to their tents and are quiet.

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TELEPHONES

Should anyone need to contact a camper on an important matter, the number is (757) 294-3912. This is a business phone, and cannot be tied up with personal calls. Parents will not be able to speak to their children on this line. If adult leaders need to receive regular calls at camp, bring a cell phone or pager, or make arrangements to check with their office on a regular schedule.

TRAILERS

If your unit plans on bringing a trailer, please provide this information on the registration form. Specific campsites have been designated for unit use when a unit has a trailer. The requesting unit is permitted to have one trailer in the designated area at the perimeter of their campsite until checkout.

TRASH DISPOSAL

Participants should practice Leave No Trace principles to the maximum extent practicable. If you packed it in - you pack it out! All units are expected to police their camping area and remove all trash to the dumpsters located behind the dining hall or at the front of camp near the barn. Trash that will not fit in the dumpsters becomes the responsibility of the unit to remove from the campground. Do not pile trash next to the dumpsters. If the dumpsters are full at time of checkout then units **MUST** pack out their trash and make arrangements for proper disposal.

VEHICLES IN CAMP

Since safety is our number one priority, vehicles are not permitted past the Burton Center parking lot unless authorized by the ranger for unit gear drop off. Any vehicle that is authorized to drive beyond the Burton Center must remain on the main road. Absolutely no vehicles are permitted on grass or in campsites. Likewise, no vehicles authorized in camp may block the loading dock at the rear of the dining hall.

No other motorized vehicles (golf carts, etc.) will be allowed in camp at any time except for use by designated camp staff. If the need arises for a vehicle to be in camp, approval **MUST** first be obtained from the Camp Director (Evan Sommerfeld) or Camp Ranger (Jenny Sommerfeld). Special arrangements will be available for Special Needs Visitors, Scouts and Scouters as requested.

Vehicle owners, and operators, who drive beyond the Burton Center parking lot do so at their own risk. The Tidewater Council, BSA will not accept responsibility for any vehicle damage within camp.

WEAPONS, KNIVES, FULL AXES, FIREWORKS, FIREARMS

Pipsico provides all necessary and appropriate equipment for our shooting programs. Personal firearms, ammunition, bows and arrows are not permitted in camp. Also, no water guns are permitted at camp.

Pocketknives may be carried by adult leaders and any Scout who has earned the Totin' Chip or Whittling Chip. Fireworks & firearms of any kind are prohibited in camp. LEO's please notify the council prior to camp of any special requirements by your department.

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WINTER CAMP EVALUATION FORM

Please rate the following on a scale of 1-5 (5 being the best)

Location (site & facilities):	1	2	3	4	5
Leaders Guide (overall):	1	2	3	4	5
Did it help prepare you for this weekend?	1	2	3	4	5
Was it available in time?	1	2	3	4	5

(1: Way too Late, 5: Right when I needed it.)

Was any information missing? Please elaborate: _____

Staff (overall):	1	2	3	4	5
Ease of registration:	1	2	3	4	5
Was the staff responsive?	1	2	3	4	5
Demonstrations & Activities (overall):	1	2	3	4	5
Quality of personnel:	1	2	3	4	5
Length of classes:	1	2	3	4	5
Were they interesting?	1	2	3	4	5
Activity difficulty:	1	2	3	4	5
Met advancement requirements:	1	2	3	4	5
Saturday night Campfire (overall):	1	2	3	4	5
Flag Retirement Ceremony(overall):	1	2	3	4	5

Would you like to help plan the next Winter Camp?

____ Yes, count me in. ____ Don't know, call me when it's time. ____ I might be able to help out in a limited capacity.

Name: _____ Phone: _____

E-mail: _____ Unit: _____

Suggestions: (What did we do wrong? What did we get right? How can we improve for next year?) (Continue on reverse, if required.)

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WINTER CAMP 2015 UNIT ROSTER

Unit: _____

Senior Youth Leader: _____ Adult Leader: _____

Youth:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Adults:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Notes: Computer generated forms with similar content are acceptable.

Turn in at Check-in.

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MERIT BADGE SELECTION (SINGLE SESSIONS)					
Merit Badge	Saturday		Sunday		Monday
	Session 1	Session 2	Session 3	Session 4	Session 5
Art					
Chemistry					
Citizenship in the Community					
Coin Collecting					
Collections					
Crime Prevention					
Disabilities Awareness					
Electricity					
Finger Printing					
Geology					
Medicine					
Metalwork			Tentative	Tentative	
Model Design and Building					
Photography					
Pottery					
Public Speaking					
Pulp and Paper					
Safety					
Sculpture					
Textile					
Traffic Safety					

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<u>MERIT BADGE SELECTION (DOUBLE SESSIONS)</u>					
Merit Badge	Saturday		Sunday		Monday
	Session 1	Session 2	Session 3	Session 4	Session 5
Automotive Maintenance		Part 1		Part 2	
Moviemaking					
Citizenship in the Nation		Part 1		Part 2	
Citizenship in the World	Part 1		Part 2		
Communications		Part 1			Part 2
Engineering		Part 1	Part 2		
Farm Mechanics					
First Aid					
Geocaching					
Graphic Arts					
Pioneering		Part 1		Part 2	
Indian Lore	Offering #1		Offering #2		
Radio					
Robotics					
Search and Rescue					
Soil and Water Conservation					
Surveying					
Woodwork					

<u>ADULT TRAINING</u>					
Training	Saturday		Sunday		Monday
	Session 1	Session 2	Session 3	Session 4	Session 5
SM/ ASM Leader Specific					

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[APPENDIX A: REGISTRATION FORM](#)

SEE OFFICIAL FORM AT <http://www.PipsicoBSA.com>

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APPENDIX B: MERIT BADGE PRE-REQUIREMENTS

NOTE: Please check PipsicoBSA.com one month prior to camp as some details on this sheet may update!

Merit Badge	Pre-Requirement(s) Numbers <i>(To be completed before or after camp to obtain badge)</i>
Art	5
Automotive Maintenance	
Chemistry	5, 6, & 7
Moviemaking	
Coin Collecting	6, 7, 9
Collections	1 *Please bring part of your collection
Crime Prevention	2, 4, 6
Disabilities Awareness	2, 4
Electricity	2, 9a
Energy	4
Engineering	
Farm Mechanics	
Finger Printing	
Geocaching	7
Graphic Arts	
Geology	4B, Bring a Bag to Collect Items, & review the MB book prior to the weekend.
Indian Lore	
Medicine	
Metalwork	None
Model Design and Building	Study 2, 5, and 6
Photography	Bring a Camera
Pioneering	

Merit Badge	Pre-Requirement(s) Numbers <i>(To be completed before or after camp to obtain badge)</i>
Pottery	
Public Speaking	2: Prepare your speech and be ready to present
Pulp and Paper	Research & prepare to discuss all requirements. Make a list for Req. 6, & complete Req. 7
Radio	
Robotics	
Safety	2 a & b
Search and Rescue	Req. 5: Complete the online training for ICS-100 http://emilms.fema.gov/IS100b/index.htm And bring your certificate to camp.
Sculpture	
Soil & Water Conservation	
Surveying	6 (Bring copy with you)
Textile	
Traffic Safety	
Woodwork	

Eagle Badges:

Citizenship in the Community	4, 7c, 8 & bring a map of your home city for req. 2
Citizenship in the Nation	3
Citizenship in the World	None
Communications	1b, 5
First Aid	None