

**2013**  
**GUNS 'N' GRILLING**  
*LEADERS' GUIDE*



**September 27<sup>th</sup> - 29<sup>th</sup>, 2013**

**PIPSICO SCOUT RESERVATION  
TIDEWATER COUNCIL, BSA**

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## **Introduction-**

The Guns 'n' Grillin' Weekend (formerly Shooting Sports Weekend) is open to all BSA members. Participants will be restricted from certain stations according to the guide to safe scouting. Shooting stations will include Archery, BB, sling shots, paintball, tomahawk throwing, .22cal rifle (bolt action & semi-auto). Saturday lunch will be made on the grill and is the only meal provided. Units/individuals who wish may purchase additional tickets to shoot shotguns, AR-15's and additional paintball rounds (beyond the initial 75-balls provided). If we can find more to shoot, we'll do it.

All activities are on Saturday only. Units are invited to arrive on Friday and depart on Sunday. Space is limited to 250 campers. Shooters may register for \$35 and non-shooters for \$15. A late fee of \$5 applies after 9/21/13 if space is still available. **Shotgun tickets (Boy Scouts & Venturers) are \$6/10 shots and AR-15 tickets (Venturers only) are \$8/10 shots. Shotgun & AR-15 tickets are non-refundable.**

Participants are invited to camp from Friday through Sunday, or any portion in between. The recreational shooting program will be on Saturday. Units are welcome to arrive on Friday to escape the city and setup camp and relax (this makes Saturday easier). Likewise, after a day of craziness on Saturday you are welcome to take it easy Saturday night and make your way home on Sunday.

Lunch on Saturday is the only meal provided this weekend. Please make alternate arrangements for other meals. Regardless, be prepared to prepare and clean-up what you bring. Water is available in all sites, and dumpsters are located at the entrance to camp for any waste. Please check the program schedule when planning your meals to ensure you have enough time to prepare, eat, and tidy up.

Important: Outside guns & ammunition are prohibited for safety reasons. Firearms and specialty ammunition is needed for this event. Volunteers who are willing to share their firearms (along with supervision) are encouraged to email Camp Director, Evan Sommerfeld ([esommerf@bsamail.org](mailto:esommerf@bsamail.org)) to offer support. These arrangements must be made in advance. We are specifically looking for additional .22cal revolvers, an additional AR-15, and perhaps other caliber firearms (no SBR's or select-fire arms) to sample. On a similar note, we would like to solicit any support from NRA Instructors and RSO's for this event. We welcome as much certified support as we can get. Let's keep it safe, but extremely fun!

Other Important note: Due to popular demand, we are offering additional shooting opportunity on Sunday from 8AM-10:30AM for advancement related shooting **for Boy Scouts only**. Specifically, Boy Scouts who are **ONLY** missing shooting requirements for incomplete merit badges from a previous summer camp. Please make yourselves known at checkin (or in advance if possible).



## Program Schedule

(Monday to Friday)

Friday	5PM-9PM	Optional Check-in (for Friday night campers)
Saturday	6:30 - 8:15 AM	Breakfast Time
	7:00 - 8:00 AM	Optional Check-in (for Saturday arrivals)
	8:15 AM	Flag Raising & Rotation Assignments
	9:00 - 9:50 AM	Rotation #1
	10:00 - 10:50 AM	Rotation #2
	11:00 - 11:50 AM	Rotation #3
	12:00 -1:30 PM	Lunch Time
	2:00 - 2:50 PM	Rotation #4
	3:00 - 3:50 PM	Rotation #5
	4:00 - 4:50 PM	Rotation #6
	5:00 PM	Flag Lowering
	5:15 - 7:15 PM	Dinner Time
	7:30 - 8:30 PM	Evening Activities
	10:00 PM	Lights Out
Sunday	8:00 - 10:00 AM	Check-out

## Adult Leadership-

Boy Scouts of America volunteers staff weekend events. The BSA is a volunteer run program. Every unit that participates in event is expected to provide some form of contribution to the success of that event. Staff positions are available for direct program support as well as logistical support. Please inform the event chairman of the names and contact information for those volunteers in your unit who may help contribute to the event's success.

## Facilities-

### *Campsites*

Every campsite has a common latrine facility. Every latrine has is a washstand with running water for washing and drinking. Hot showers are available at the pool only.

Each latrine also has a shovel, rake, and hose that serve as fire-fighting equipment; the hose serves double duty for daily cleaning of the latrine.

Most campsites have an established fire ring, where you are welcome to have campfires in the evenings.

Do not dig into the ground to form fire pits. There is ample dead wood on the ground around camp, which you are welcome to cut and burn; do not cut any standing trees or saplings, dead or alive. For safety, you should establish a properly marked ax yard.



## ***Trading Post***

The Trading Post will be open during this event. In addition to program materials, our Trading Post offers a variety of snacks and drinks, and a wide selection of camping supplies, Scouting materials, and special Pipsico Scout Reservation souvenirs. Remember that the proceeds from the Trading Post support your Scouting programs! Feel free to bring some extra spending money for your retail therapy. MasterCard and Visa are accepted for transactions over \$10.

## **Health and Safety-**

### ***Medicals***

All Scouts and leaders must submit a copy of their BSA Annual Health and Medical Record form (parts A&B only) to check-in. This is just the health history form (excluding the physicians' portion). The official BSA form is located here: [www.scouting.org/filestore/HealthSafety/pdf/whole.pdf](http://www.scouting.org/filestore/HealthSafety/pdf/whole.pdf)

### ***Emergency Procedures***

The Pipsico Scout Reservation maintains emergency procedures to meet, and in some cases, exceed the standards set by the Boy Scouts of America. It is essential for everyone's safety that every member of your unit fully understands that these procedures exist - their life, your life, or someone else's life could depend on it. Please be sure to follow only instructions delivered by the staff chain of command.

Likewise, if an emergency arises, or is brought to your attention, please notify the nearest staff member immediately so that we may launch the appropriate procedures. Do not attempt to resolve an emergency situation alone. Notify the nearest staff member.

### ***Fires, Stoves, Tents & Open Flames***

For safety reasons, there are to be **no open flames in tents**. This ban on open flames in tents includes a ban on the use of matches, candles, kerosene, propane or liquid lanterns in tents. Lighting in tents is to be provided by battery-powered lanterns or flashlights only. It is, however, acceptable to use a lantern under a dining fly. All cooking fires, campfires and stoves are to be attended while they are burning. Fires are only to be built in designated areas and must be extinguished so that they are cold to the touch when unattended.

### ***Liquid Fuels***

Adult leaders only may use Stoves and lanterns requiring liquid fuel. Extra fuel must be turned over to the Quartermaster for safekeeping in locked storage.



## Youth Protection Policies

Leaders are asked to review the Guide to Safe Scouting before attending camp and ensure compliance by their unit with policies as detailed in the Guide, particularly in respect of youth protection policies. Failure to comply with Guide to Safe Scouting and youth protection policies will result in disciplinary action. Key portions of the youth protection policies found in the Guide to Safe Scouting are reproduced below. Other Guide to Safe Scouting policies are also contained elsewhere in this guide.

Adult leaders must respect the privacy of youth members and protect their own privacy at all times. Except in emergencies, adults and youth may not enter each other's designated sleeping and shower areas. No Scout may share a tent with an adult who is not his own parent or guardian.

### ***Barriers for Youth Protection***

1. Two-deep leadership:  
Two registered adult leaders or one registered leader and a parent of a participant, one of whom must be 21 years of age or older, are required on all trips and outings. The chartered organization is responsible for ensuring that sufficient leadership is provided for all activities.
2. No one-on-one contact:  
One-on-one contact between adults and youth members is not permitted. In situations that require personal conferences, such as a Scoutmaster's conference, the meeting is to be conducted in view of other adults and youths.
3. 3. Respect of privacy:  
Adult leaders must respect the privacy of youth members in situations such as changing clothes and taking showers at camp, and intrude only to the extent that health and safety require. Adults must protect their own privacy in similar situations.
4. 4. Separate accommodations:  
When camping, no youth is permitted to sleep in the tent of an adult other than his own parent or guardian. Councils are strongly encouraged to have separate shower and latrine facilities for females. When separate facilities are not available, separate times for male and female use should be scheduled and posted for showers.
5. 5. Proper preparation for activities:  
Activities with elements of risk should never be undertaken without proper preparation, equipment, clothing, supervision, and safety measures.
6. 6. No secret organizations:  
The Boy Scouts of America does not recognize any secret organizations as part of its program.  
All aspects of the Scouting program are open to observation by parents and leaders.
7. Appropriate attire:  
Proper clothing for activities is required. For example, skinny-dipping is not appropriate as part of Scouting.
8. Constructive discipline:  
Discipline used in Scouting should be constructive and reflect Scouting's values. Corporal punishment is never permitted.
9. Hazing prohibited:





Physical hazing and initiations are prohibited and may not be included as part of any Scouting activity.

10. Training & supervision:

Adult leaders must monitor and guide the leadership techniques used by junior leaders and ensure that BSA policies are followed.

### ***Responsibilities of Youth Members***

All members of the Boy Scouts of America are expected to conduct themselves in accordance with the principles set forth in the Scout Oath and Law. Physical violence, hazing, bullying, theft, verbal insults, drugs and alcohol have no place in the Scouting program and may result in the revocation of a Scout's membership in the unit. If a Scout cannot conduct himself in an acceptable manner, the unit may, at their discretion, arrange for the Scout to return home. The Camp's leadership team should not be expected to take over the role of the unit leadership in disciplining youth although they may serve as a resource to assist the unit in their efforts.

### ***Unit Responsibilities***

Adult leaders units are responsible for monitoring the behavior of youth members and interceding when necessary. Parents of youth members who misbehave should be informed and asked for assistance in dealing with it. The BSA does not permit the use of corporal punishment by unit leaders when disciplining youth members. The unit committee should review repetitive or serious incidents of misbehavior in consultation with the parents of the child to determine a course of corrective action including possible revocation of the youth's membership in the unit. If problem behavior persists, units may revoke a Scout's membership in that unit. When a unit revokes a Scout's membership, it should promptly notify the council of the action. The unit should inform the Scout executive about all incidents that result in a physical injury or involve allegations of sexual misconduct by a youth member with another youth member.

### ***Buddy System:***

All participants should use the buddy system while at camp. Leaders are required to know the whereabouts of their unit members at all times.

## **Medical Matters-**

### ***Prescription Medications***

All prescription drugs are kept and administered by the unit. It is to be kept in a secured location out of the reach of the children. If medication requires refrigeration, it can be checked in with the Health Officer check-in. Provide a list of medication, dosage and to whom you are administering medication to when you check in with the Health Officer. By law, medications must be in a container with a typed label from the pharmacy. Medications will be given only in accordance with the label. Handwritten changes will not be accepted.

### ***Medical Treatment***

All injuries and illnesses, regardless of severity, must be reported to and treated at the Health Lodge immediately. This applies to all campers, youth and adult. The Health Officer is required to keep a log of all injuries or illnesses. Pipsico has a Health Officer on duty at all times. In the



event of serious medical problems, the camp has agreements with the Surry County Rescue Squad, a medical treatment facility in Smithfield, and Sentara Obici Hospital in Suffolk.

The cost of medical treatment away from camp will be billed to the camper's primary insurance carrier. Registered Tidewater Council units are covered by supplemental insurance, which covers certain deductibles and other expenses for injuries and illnesses incurred at camp. Parents must make arrangements for treatment of pre-existing conditions. Tidewater Council's policy does not cover out-of council units; those units need to submit a certificate of insurance from their home council or unit prior to arriving at camp. We recommend that this be done when making your final camp fee payment.

## **General Information-**

### ***Before You Leave Home***

Check to make sure you have all of the following:

- Medicals: Check for completeness of parts A & B only).
- Fees Paid: Final payment is to be made.
- Other: Review packing checklists and make sure Scouts have any special equipment needed for programs, and applicable unit equipment is packed.

### ***Check-in***

Plan on arriving between 5:00PM and 8:00PM on Friday (if you choose to camp Friday evening). If you plan to arrive on Saturday, please show up prepared for program and complete your registration between 7:00AM & 8:00AM and be ready for the 8:15AM flag raising ceremony.

Upon arriving at Pipsico, follow the signs for Lions (a sub-camp of the Pipsico Scout Reservation) and park in the main parking lot in front of the Burton Center. If you plan to arrive late, please notify us in advance so special arrangements can be made. If you are delayed on the way to camp, let us know. At initial check-in, we will verify the number of campers with your contingent, confirm paperwork is in order and assign you to a campsite.

### ***Check-out***

Contingents may check-out after the conclusion of program on Saturday evening or stay until Sunday morning. Please to come to the Burton Center (camp office) to checkout and have your camping area checked for cleanliness. If your group plans to leave on Sunday, please try and check out by 10:00AM. There will not be patches for this event.

### ***Refund Policy***

In cases of death of an immediate family member, sickness or injury, or military transfer, we will refund all fees paid until a week prior to the event (when verified by a physician, military commander, or such official). The Tidewater Council, BSA strives to provide the very best program. Cancellations less than a week prior to the event inhibit our ability to provide this quality program. No refunds are available for any reason for failure to attend or if cancelling less than one week prior to the event.





## ***Alcoholic Beverages & Drugs***

Alcohol and illegal drugs are prohibited. Prescription drugs must be held at the Health Lodge unless otherwise specifically approved by the camp's Health Officer.

## ***Bicycles***

Scouts and Leaders are permitted to bring their bicycles and helmets to camp. It is the responsibility of unit leadership leader to make sure that all bikes the unit brings are safe to use and properly maintained. Please review the mountain bike policy in the appendix to this Leader's guide before bringing any bikes to camp.

## ***Cell Phone Policy***

We would request that Scouts not to take cell phones to program sessions or, at the very least, to turn them off during sessions. Use of cell phones during program sessions is inconsiderate to other participants and, in some cases can be extremely dangerous (Scouts participating in shooting sport activities, should not be distracted by a ringing phone).

## ***Electronic Devices***

Radios, cell phones, CD players, video games, and other personal electronic devices detract from the camping experience and provide an inviting target for theft. Do not bring them into camp. If you permit them during travel to and from camp, please leave them in the car during your stay at camp. Youth campers are not permitted to have two-way radios or pagers in camp, as these have proven to be highly disruptive of the camp routine. Initiations, Hazing & Military Training Corporal punishment, hazing, initiation of any sort, and military training and drill are not permitted in the Boy Scouts of America.

## ***Leaving the Site***

Anyone leaving the camp at any time during the event must sign out at the camp office and sign in upon their return. We strongly discourage Scouts from leaving camp during the event. Scouts may only leave with a parent, guardian or other individual designated in writing by a parent. Photo IDs are required. An adult unit leader must accompany a Scout to the office to check out. Adults leaving camp must ensure that the unit still has two-deep leadership.

## ***Money & Valuables***

Each family must decide how much spending money a Scout should take to camp. Each Scout is, however, responsible for the safeguarding of his money and personal property. It is recommended that expensive cameras, watches, and personal entertainment devices be left at home. Regardless, all items should be clearly marked, with the boy's name and unit number.

## ***Pets***

No pets are allowed in camp. Please ensure that anyone planning to visit your troop during the week is also aware of this rule.



## ***Provisional Campers***

This event is open to families who wish to attend. Scouts/Scouters are not required to register as a Scouting unit. If a Scout is unable to attend camp with his own unit, we can arrange for him to attend camp with another unit. Fees for provisional campers are the same as for other Scouts. Provisional Campers **MUST** contact Pipsico staff prior to arrival.

## ***Restricted Areas***

The following areas are off limits to all campers: The ranger's home and maintenance areas, camp staff living areas, the kitchen and food storage areas (except for authorized adult volunteers,) any program area where staff is not present, and the cliffs along the James River. Scouts may visit the waterfront for beach combing or fishing only when staff is present or when accompanied by an adult leader.

## ***Smoking***

Anyone under 18 years old is prohibited from using tobacco in any form while at camp. Adults who smoke must do so out of sight of any youth members. Smoking is prohibited in any tent or building. Cigarette butts must be field stripped and placed in a trash receptacle.

## ***Staff***

Weekend events are staffed by Boy Scouts of America volunteers. The Boy Scouts of America is a volunteer run program. Every unit that participates in event is expected to provide some form of contribution to the success of that event. Staff positions are available for direct program support as well as logistical support. Please inform the event chairman of the names and contact information for those volunteers in your unit who may help contribute to the event's success.

## ***Telephones***

Should anyone need to contact a camper on an important matter, the number is (757) 294-3912. This is a business phone, and cannot be tied up with personal calls. Parents will not be able to speak to their children on this line. If adult leaders need to receive regular calls at camp, bring a cell phone or pager, or make arrangements to check with their office on a regular schedule.

## ***Trailers***

If your unit plans on bringing a trailer, please provide this information on the registration form. Specific campsites have been designated for unit use when a unit has a trailer. The requesting unit is permitted to have one trailer in the designated area at the perimeter of their campsite until checkout.

## ***Uniform and Dress Code***

The BSA field uniform (sometimes referred to as the class A uniform) is the expected uniform for retreat ceremonies. At other times, we encourage campers to wear an activity uniform including Scout shorts, scout belt, and a casual shirt or T-shirt with a Scouting theme. Shirts that promote alcohol, tobacco, or are otherwise inconsistent with Scouting values are not allowed.



Not having a uniform should not prevent any Scout from attending camp; however, every effort should be made to ensure that every Scout has one, using every means available: unit and Council fund raising activities, financial assistance from your chartered organization, recycling "experienced" uniforms, etc.

Closed-toe shoes must be worn at all times, including during activities at the waterfront. The only exceptions are while in a shower building, inside the pool perimeter fence, or in bed.

### ***Vehicles in Camp***

Vehicles are not permitted past the Burton Center parking lot unless authorized by the ranger. Any vehicle that is authorized to drive beyond the Burton Center must remain on the main road. Absolutely no vehicles are permitted on grass or in campsites. Likewise, no vehicles authorized in camp may block the loading dock at the rear of the dining hall. Vehicle owners, and operators, who drive beyond the Burton Center parking lot do so at their own risk. The Tidewater Council, BSA will not accept responsibility for any vehicle damage within camp.

### ***Weapons, Knives, Full Axes, Fireworks, Firearms***

Pipsico provides all necessary and appropriate equipment for our shooting programs. Personal firearms, ammunition, bows and arrows are not permitted in camp. Also, no water guns are permitted at camp.

Pocketknives may be carried by adult leaders and any Scout who has earned the Totin' Chip or Whittling Chip. Fireworks & firearms of any kind are prohibited in camp. LEO's please notify the council prior to camp of any special requirements by your department.

### **Photo Release Information-**

During the course of the weekend photographs or video footage may be taken for promotional purposes. If a parent does not wish for their child to be photographed, you must notify the Council office prior to your unit's arrival at camp. The parent must provide a signed letter stating that their child is not to be photographed. We will depend on the unit leader to make us aware of and individuals that may not be photographed once they arrive on the property.

**PLEASE SHARE THIS INFORMATION WITH PARENTS.**

\*Pipsico Scout Reservation is dedicated to provide you with the best experience scouting experience possible. Therefore, if you see any areas where we can improve, please write them down on the end-of-weekend evaluations. If you have any questions about this guide or program, please do not hesitate to call us at (757) 497-2688.

**For more information or updates regarding this and other programs:**

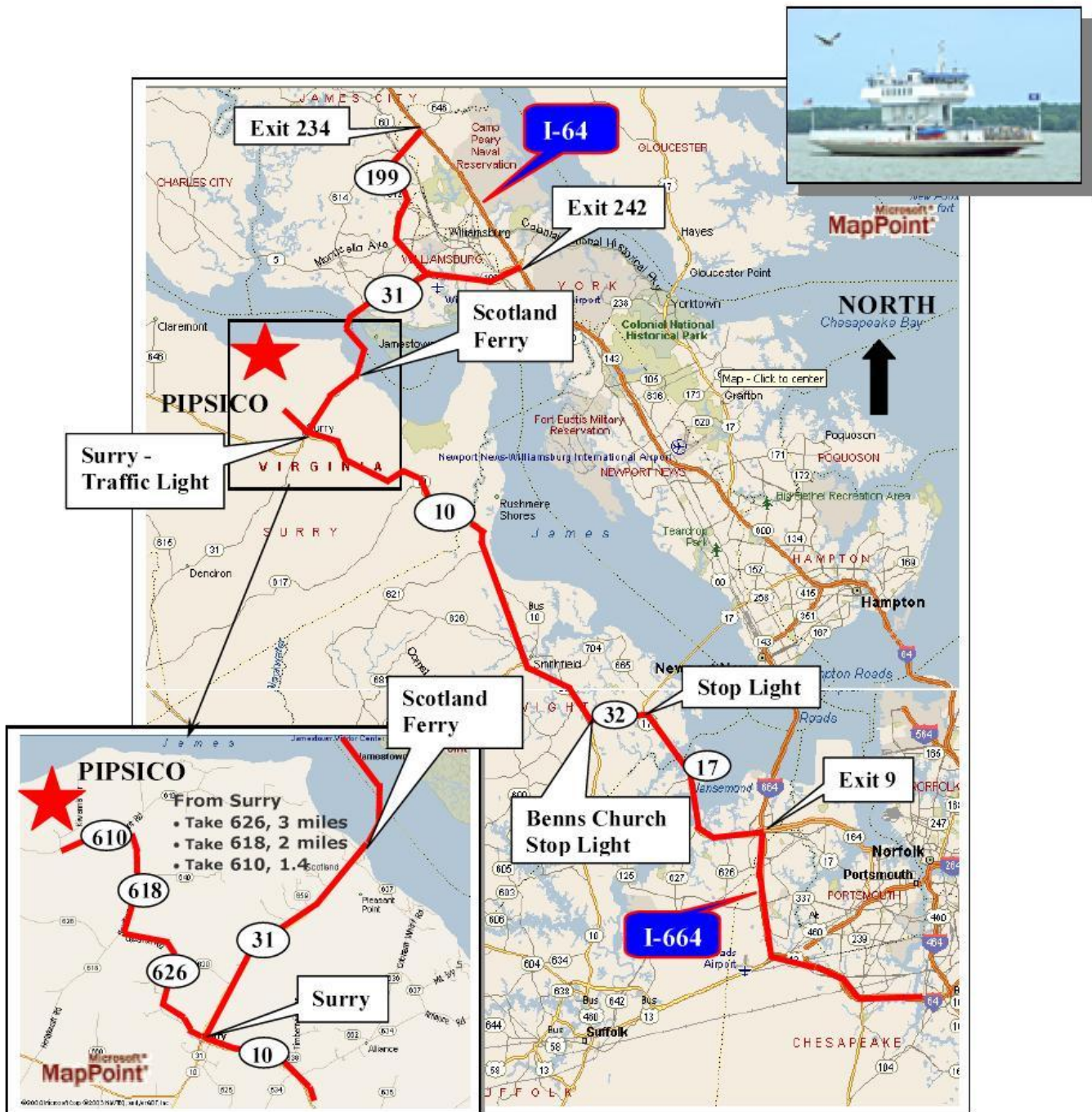
**<http://www.PipsicoBSA.com>**



## Getting to the Pipsico Scout Reservation:

Take a drive in the country or a ride on a ferry. Whichever route you and your Scouts choose, you are sure to enjoy the trip. From South Hampton Roads, the most direct route is illustrated below. However, some may prefer taking Route 460 to Route 10 North.

For those coming from the Peninsula or interested in something different, the Jamestown-Scotland Ferry is the way to go. However you arrive, traveling to Pipsico will provide a history rich and scenic journey.







# Pipsico Scout Reservation

## Guns 'n' Grillin Weekend

(Sept. 27-29, 2013)



**THIS FORM IS:**       **New for our unit.**       **Additional Registrations**

**UNIT:** \_\_\_\_\_ **DISTRICT:** \_\_\_\_\_ **COUNCIL:** \_\_\_\_\_

The Guns 'n' Grillin' Weekend (formerly Shooting Sports Weekend) is open to all BSA members. Participants will be restricted from certain stations according to the guide to safe scouting. Shooting stations will include Archery, BB, sling shots, paintball, tomahawk throwing, .22cal rifle (bolt action & semi-auto). Saturday lunch will be made on the grill and is the only meal provided. Units/individuals who wish may purchase additional tickets to shoot shotguns, AR-15's and additional paintball rounds (beyond the initial 75-balls provided). If we can find more to shoot, we'll do it.

All activities are on Saturday only. Units are invited to arrive on Friday and depart on Sunday. Space is limited to 250 campers. Shooters may register for \$35 and non-shooters for \$15. A late fee of \$5 applies after 9/21/13 if space is still available. **Shotgun tickets (Boy Scouts & Venturers) are \$6/10 shots and AR-15 tickets (Venturers only) are \$8/10 shots. Shotgun & AR-15 tickets are non-refundable.**



**Camping:**     Camping     Not camping  
**Arriving:**     Friday       Saturday

**REGISTER BY 9/21/13 TO AVOID \$5 LATE FEE**

**WE ARE REGISTERING TO ATTEND WITH:**

_____	X	\$35	=	\$	_____
<i>Cub Scout Youth</i>					
_____	X	\$35	=	\$	_____
<i>Boy Scout Youth</i>					
_____	X	\$35	=	\$	_____
<i>Venturing Youth</i>					
_____	X	\$15	=	\$	_____
<i>Adults/Non-Shooters</i>					
_____	X	\$5	=	\$	_____
<i>Late Fees (after 9/21)</i>					
_____	X	\$6	=	\$	_____
<i>Shotgun Tickets</i>					
_____	X	\$8	=	\$	_____
<i>AR-15 Tickets</i>					
<b>Grand Total</b>		<b>\$</b>			_____

**Point of Contact:** \_\_\_\_\_  
**Position in Unit:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City, State, ZIP:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_  
**Other Phone:** \_\_\_\_\_

**RETURN THIS RESERVATION FORM TO:**      TIDEWATER COUNCIL, B.S.A.  
 1032 HEATHERWOOD DRIVE  
 VIRGINIA BEACH, VA 23455

Please see <http://www.PipsicoBSA.com> for more information.

OFFICE USE ONLY



## Camp Roster

*(please complete this roster before checking in at camp)*

**Unit Type and Number:** \_\_\_\_\_

Name of Scout or Adult	Youth (Y) or Adult(A)	Age	Leadership Role at Camp	Current Rank