

2013 Winter Camp



LEADERS GUIDE

January 18-21, 2013

Pipsico Scout Reservation
57 Pipsico Road
Spring Grove, VA 23881



2013 Winter Camp

Table of Contents

Winter Camp Information.....	3
Introduction	4
Update and Latest Information.....	4
Attendance Requirements	4
Merit Badge Course Sign-Up Information.....	4
Merit Badge Class Sign-Ups.....	4
Winter Camp Daily Schedule.....	5
General Event Information and Polices:	6
Medical Information & Medical Services	6
Check In	6
Check Out.....	6
Meals.....	6
Visitors & Guests.....	7
Adult Leaders	7
Winter Fest Rules	7
Campsites.....	7
Uniform	7
Trading Post	7
Parking & Vehicles in Camp	8
Religious Services- “A Scout is Reverent”	8
Water and Bath Facilities	8
Taps / Lights Out & Fires	8
Trash Disposal	8
Flag Ceremonies.....	9
Unit Program Volunteers	9
Leader’s Meetings.....	9
Saturday Night Campfire.....	9
Winter Camp Evaluation Form.....	10
Winter Camp 2012 Unit Roster	11
MERIT BADGE SELECTION (SINGLE SESSIONS)	12
MERIT BADGE SELECTION (DOUBLE SESSIONS)	13
UNIT MERIT BADGE SELECTION WORKSHEET.....	14
Appendix A: Registration Form	15
Appendix B: Merit Badge Pre-Requirements.....	16

2013 Winter Camp

Winter Camp Information

When January 18-21, 2013 (Friday – Monday)
Be Prepared. There is no rain/snow date for camp. All units should prepare for foul weather.

What Experience cold weather camping, Advancement, Training and Fun Opportunities

Where Pipsico Scout Reservation
57 Pipsico Road
Spring Grove, VA 23881

Contact Evan Sommerfeld
Camp Director
757-497-2688 ext. 212
Email: esommerf@bsamail.org

Wes Parker
Camping Chair
757-635-2696
Email: wparker@pipsicobsa.com

Register Tidewater Council Service Center
1032 Heatherwood Drive
Virginia Beach, Va. 23455

Cost \$65 per Scout, \$40 per adult If paid in full by January 5, 2013
\$80 per Scout, \$55 per adult If paid in full after January 5, 2013

NO REGISTRATIONS WILL BE ACCEPTED AFTER JANUARY 12, 2013

THERE WILL BE NO ON-SITE REGISTRATION. ALL PARTICIPANTS ARE TO REGISTER THRU THE TIDEWATER COUNCIL SERVICE CENTER.

Refunds Troops must notify the Scout Office before camp begins if a Scout will not be attending. Refunds of pre-paid Winter Camp fees will be made by check from the Scout Service Center following Winter Camp only in the case of documented illness or family emergency. No refunds for partial attendance will be granted.

2013 Winter Camp

Introduction

The Tidewater Council, Boy Scouts of America welcomes you to Winter Camp 2013 at Pipsico Scout Reservation (PSR). This camp will provide a great opportunity for Scouts to hone their cold weather camping skills, chance to complete advancement requirements, earn merit badges (some of which are not typically offered at summer camps) and have lots of fun. PSR is a Nationally Accredited Camping Facility. We follow and enforce all of the policies, rules and regulations of the Boy Scouts of America and the Tidewater Council.

Update and Latest Information

For updates please refer to the Pipsico website at <http://PipsicoBSA.com> click on the "Special Events" link at the top of the page.

Attendance Requirements

All campers must be a registered member of the Boy Scouts of America.

Merit Badge Course Sign-Up Information

One of the main purposes of Winter Camp is to provide an opportunity to work on and earn merit badges. Per National BSA advancement policies, Scouts must have their Scoutmaster's approval before beginning work on a merit badge. Also, the camp provides qualified merit badge counselors to present the merit badge material, and lead practical assignments and exercises.

Merit badge counselors will indicate on the Merit Badge Requirement Completion Form what each Scout has completed at camp, but it is **ultimately the Scoutmaster's responsibility to sign off on whether they feel the merit badge has been satisfactorily completed by their Scout.**

Merit Badge Class Sign-Ups

EACH CLASS WILL HAVE A MAXIMUM AMOUNT OF SCOUTS ENROLLED. This amount is decided by the Merit Badge Counselor teaching the class.

The Merit Badge & Course Offering Schedule will be posted on the web site and is included at the end of this guide. When you receive it, please review the Merit Badge Schedule. Make a copy of the 2013 Winter Camp Schedule form for each Scout attending Winter Camp. Meet with each Scout to discuss the merit badge(s) he is interested in and which one(s) are needed for his next rank advancement. Please see Merit Badge & Course Notes for age requirements and costs. Scouts are to pick a 1st AND 2nd choice of merit badges. If you only make a 1st choice and it's full, you will not be signed up for another class until check-in time where your only choices will be for classes that haven't filled up.

Complete a 2013 Winter Camp Merit Badge Request Form for each Scout. The Winter Camp committee will do it's very best to provide every Scout with their merit badge requests. However, class enrollment will be on a first-come, first-serve basis and availability of merit badge counselors. Contact Camp Director for any assistance needed.

Interested in teaching a Merit Badge?? Come with a positive outlook and offer assistant to every scout. To volunteer you must be a registered merit badge counselor, contact Evan Sommerfeld at esommerf@bsaemail.org.

REMEMBER!! Scouts MUST bring in any pre-requirements for the merit badge(s) they are taking. Failure to do so will not make it possible to complete the merit badge at camp; so you'll receive a partial.

2013 Winter Camp

Winter Camp Daily Schedule

Friday, January 18, 2013

5:30-10:00pm	Check-in
9:30	SPL/SM Meeting w/ Cracker-barrel
10:00-11:00	Wind-down time
11:00	Taps (all quiet and fires out)

Saturday, January 19, 2013

7:00 am	Reveille
8:00 am	Flag ceremony
8:05 am	Breakfast
8:40 am	SPL/SM at OA Shelter
9:00 am-Noon	Morning events start
Noon-1pm	Lunch
1:30-4:30 pm	Afternoon events start
5:00 pm	Lowering of colors
5:05-6:30 pm	Dinner
6:45	SPL/SM Meeting
7:30-8:30 pm	Campfire (w\skits & Flag Retirement after campfire)
11:00 pm	Taps (all quiet and fires out)

Sunday, January 20, 2013

7:00 am	Reveille
8:00 am	Flag ceremony
8:05 am	Breakfast
9:00 am-Noon	Morning events start
Noon-1pm	Lunch
1:30-4:30 pm	Afternoon events start
5:00 pm	Lowering of colors
5:05-6:30 pm	Dinner
6:45	SPL/SM Meeting
7:00-8:00 pm	Evening Games/Activities
8:00-9:00 pm	Religious Services (Catholic Mass and Non- denominational)
11:00 pm	Taps (all quiet and fires out)

Monday, January 21, 2013

7:00 am	Reveille
7:45 am	Flag ceremony (Class A)
7:50	Breakfast
8:30-11:00	Morning events start
11:30-Noon	Closing and Unit Awards
Noon-1pm	Break Camp
1pm	Camp All Clear

*Note: All meals will be prepared and served in the Dining Hall.

Have a safe trip home!
**Thank you for attending Winter
Camp**

2013 Winter Camp

General Event Information and Polices:

Medical Information & Medical Services

All Scouts and leaders must submit an Annual Health and Medical Record form to the camp Health Officer during check-in on their first day of camp. Anyone staying in camp overnight must have a BSA physical form on file at the Health Lodge. Anyone reporting to camp without a current physical will be required to get one at his or her own expense within 24 hours.

PLEASE SUBMIT A LEGIBLE PHOTOCOPY OF THE FRONT AND BACK OF THESE FORMS. DUE TO NEW FEDERAL REGULATIONS, THESE MEDICAL FORMS/HEALTH HISTORIES MAY NOT BE RETURNED TO YOU OR ANY MEMBER OF YOUR TROOP.

All units should bring a unit first aid kit and treat injuries within their capabilities. Units must report all injuries and other medical situations to the camp staff at the Health Lodge, even those they treat themselves. Qualified medical personnel will be on duty at the Health Lodge at all times. If necessary, the camp staff will contact emergency medical services and ambulance services using 911. Unit leaders are expected to control all medications within their units.

Check In

Winter Camp Troop Check-in will be conducted from 5:30pm till 10:00pm on Friday evening, January 18, 2013 at the Burton Center. Do not arrive early, there will be no one to check you in, you may **NOT** enter the campsites prior to check-in.

For the safety of scouts walking through camp, only vehicles pulling troop trailers will be allowed in camp. The trailer must be unhooked and parked in the designated area adjacent to your campsite. No Troop trailers are to be parked inside the campsites. Tow vehicle are to be **immediately** moved to front parking lot. All other vehicles are to stay in the parking lots and any addition gear or scouts will have to hike in. Your cooperation is greatly appreciated.

All late arriving adults and Scouts (including adults rotating in and out of camp) must check-in through the Burton Center.

Check Out

Leaders and Scouts leaving camp must check-out through the Burton Center. Scouts may not leave camp for any reason without the Scoutmaster in Charge of his troop signing him out to an approved adult. Unless other written information is presented at check-in, Scouts will only be released from camp to their parent or legal guardian.

Following closing ceremonies on Monday, all units must depart by 1 PM. When ready for check-out, send a representative to the Burton Center so a commissioner can inspect your site. Units will receive their patches at the successful completion of their final site inspection. **ONLY AFTER** the closing ceremonies for the event, will tow vehicles only be allowed into the camping area.

Meals

All meals for Winter Camp will be prepared and served inside the Dining Hall at the times noted on the schedule. Units **will not** need to prepare meals in the campsite.

2013 Winter Camp

Visitors & Guests

Visitors and Guests are always welcome. They must check in and out of camp through the Burton Center. The Scoutmaster in Charge at Winter Camp is responsible for the behavior of all guests visiting his troop or its members. The Scoutmaster in Charge is also responsible for ensuring that his troop's visitors and guests are aware of the camp's health and safety rules and procedures, and that they are followed. Visitors and guests are not permitted to spend the night.

Adult Leaders

All troops must ensure that they meet the BSA two-deep leadership requirement in camp at all times. BSA policy requires at least two adult leaders be in camp at all times; one must be 21 years or older. Leaders may rotate if necessary, but at least two adults must always be with the troop in camp. See Guide to Safe Scouting for clarification. You may share leadership with another troop assigned to your campsite. Troops may send scout as provisional campers if their troop cannot attend. Provisional scouts will be incorporated into other troops. All campers must be a registered member of the Boy Scouts of America.

Winter Fest Rules

The Boy Scout Oath and Law

The Guide to Safe Scouting

Leave No Trace

NO Sheath knives, fireworks, pets, firearms, electronic games, radios, walkie-talkies, TV's and tape/CD/DVD/MP3/Ipod players

Scouts are not permitted to roam through campsites during scheduled activities.

Scouts are not permitted to leave the boundaries of the camp ground.

Staff quarters behind the dining hall, archery and rifle ranges and the cliffs at the water front.

Campsites

You may indicate your top three choices for campsites on the Troop Reservation Form. We will try our best to accommodate you. As in the past, campsites will be assigned on space availability. There is a high probability that another troop or other troops, could be sharing the same campsite with you. Any troop who has adopted a campsite must have their deposit and request form in by December 21, 2012 to guarantee getting their adopted site.

Campers need to provide their own tents and beddings. All Pipsico tents and cots are in storage for the winter.

Sites will be assigned based on registration date and Troop size.

Units should set up their campsite with their unit identification number, an American flag, unit and patrol flags. Duty rosters and schedules are to be posted in their site. The staff will inspect campsites each afternoon using the enclosed inspection form.

Uniform

Troops are required to wear the "official Field Uniform" (referred to as a Class A uniform) during Check-in, Check-out, all Camp Fire programs and Church Services. At all other times participants may wear an activity uniform ("Class B"), consisting of a troop or camp T-shirt with Scout pants or shorts. Leaders must monitor their units to ensure that clothing reflects good taste and Scouting standards.

Trading Post

The trading post and the "Snack Shack" will be open during Winter Camp. Trading Post hours and Snack Shack hours may be different. These hours will be posted at camp. Be sure to sure your scouts and scouters stop in to see what they have and bring money for special winter camp merchandise!!

2013 Winter Camp

Parking & Vehicles in Camp

Since safety is our number one priority, vehicles will only be allowed in camp Friday night so you can bring in your troop trailer and equipment and on Monday morning AFTER the program is complete. There will be no vehicles allowed in the campsite areas or on activity fields. Please unload gear at campsite entrances and return your vehicles to the parking lot. Please make every effort to unload completely prior to setting up. Parking is only permitted in the designated parking areas. All parking for Lions will be either at the Burton Center parking lot, at the overflow lot next to the lake, or at the barn as overflow if required. If overflow parking is needed a shuttle service will be instituted.

No other motorized vehicles (golf carts, etc.) will be allowed in camp at any time except for use by designated camp staff. If the need arises for a vehicle to be in camp, approval must first be obtained from the Camp Director (Evan Sommerfeld) or Camp Ranger (Jenny Sommerfeld). Special arrangements will be available for Special Needs Visitors, Scouts and Scouters as requested.

If camp roads are in poor condition due to rainy weather on your day of departure, the Camp Ranger may remove your troop trailer with the camp tractor as it becomes available to prevent damage to the roads and vehicles getting stuck.

Religious Services- "A Scout is Reverent"

Scouts are encouraged to practice the faith of their family. In support of the twelfth point of the Scout Law, we will have two religious services Sunday night. For Catholic scouts and scouters, Holy Mass will be celebrated at 8 p.m. in the dining hall by Fr. Joseph Majewski of the Catholic Diocese of Richmond. For those not of the Catholic faith, a non-denominational Chapel Service will be held Sunday night at 8 p.m. in the OA Shelter.

Water and Bath Facilities

Drinking water will only be available at the OA shelter in Camp Lions and at the Gregson Center at the front of the Reservation. Units are encouraged to bring 2 to 5 gallon containers for transporting water.

Primary bathroom facilities are latrines inside of each campsite and limited use "enclosed" toilet facilities are available (both male and female) at the front of the Reservation at the Gregson Center and at the Burton Center in Camp Lions. (All shower facilities are closed for the winter season)

Taps / Lights Out & Fires

Fires authorized depending on the status of the State and City fire prohibitions in effect on the weekend of the camp-out. All ground fires are permitted in the fire rings at each camp site. The camp-master will update units on the current fire policy at check-in. Units must post water buckets or a fire extinguisher in the fire area. Cutting of live trees, shrubs, or vegetation is prohibited.

A Scout is courteous. All scouts are to be in their designated campsites at 10 p.m. to Wind-down the day's activities. Taps is at 11 p.m. Unit leaders must ensure that fires and lanterns are out and that all their youth have retreated to their tents and are quiet.

Trash Disposal

Participants should practice Leave No Trace principles to the maximum extent practicable. If you packed it in - you pack it out! All units are expected to police their camping area and remove all trash to the dumpsters located behind the dining hall. Trash that will not fit in the dumpsters becomes the responsibility of the unit to remove from the campground. Do not pile trash next to the dumpsters. If the dumpsters are full at time of checkout then units MUST pack out their trash and make arrangements for proper disposal.

2013 Winter Camp

Flag Ceremonies

There are excellent times for scouts who need to participate in a flag ceremony to fulfill this requirement during camp. Slots will be assigned according to the registration date. A backup unit will also be chosen for each slot. Scouts from one troop are welcome (and encouraged) to join with another troop to perform a single ceremony. Units should arrive 15 minutes prior to each ceremony to assembly and practice.

Unit Program Volunteers

It takes many adult volunteers to operate the activities and competitions during the camp's program periods. The staff requests EACH UNIT PROVIDE AT LEAST ONE ADULT VOLUNTEER to help staff the activities.

Additionally, the staff requests units with 10 or more Scouts attending the camp to provide an additional adult volunteer for every 10 Scouts they bring. For example: less than 10 Scouts – 1 volunteer; 11-20 Scouts – 2 volunteers; etc. Please list the volunteers by name on the Unit Registration Form. The staff will provide all necessary program materials and train the volunteers to run the activity stations and games. Volunteers should report to the camp headquarters at 8 a.m. on Saturday to receive their assignments, training and materials.

Leader's Meetings

The staff requests each unit's Senior Patrol Leader Scoutmasters meet in the OA Shelter at 9:30 PM on Friday, and at 6:45 p.m. on Saturday and Sunday Evenings to discuss the current day's activities and activities for the next.

Units are encouraged to provide constructive feedback to the staff at the evening Leaders Meetings/Cracker Barrels. Additionally, please complete two Camp Evaluation forms per unit, one from the adults and one from the youth. Return them to the staff headquarters at check-out.

Saturday Night Campfire

Each unit should be ready to perform a skit or song at the campfire. At the conclusion of the campfire on Saturday Night, there will be a Flag retirement ceremony conducted to properly pay respect to our Nations colors. Units having flags that they'd like to retire need to be turned in during check-in so they can be properly prepared.

2013 Winter Camp

Winter Camp 2012 Unit Roster

Unit: _____

Senior Youth Leader: _____ Adult Leader: _____

Youth:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Adults:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Notes: Computer generated forms with similar content are acceptable.

Turn in at Check-in.

2013 Winter Camp

<u>MERIT BADGE SELECTION (SINGLE SESSIONS)</u>					
Merit Badge	Saturday		Sunday		Monday
	Session 1	Session 2	Session 3	Session 4	Session 5
Art					
Chemistry					
Citizenship in the Community					
Coin Collecting					
Collections					
Crime Prevention					
Disabilities Awareness					
Electricity					
Finger Printing					
Geology					
Indian Lore					
Medicine					
Metalwork					
Model Design and Building					
Photography					
Pottery					
Public Speaking					
Pulp and Paper					
Safety					
Sculpture					
Textile					

2013 Winter Camp

<u>MERIT BADGE SELECTION (DOUBLE SESSIONS)</u>					
Merit Badge	Saturday		Sunday		Monday
	Session 1	Session 2	Session 3	Session 4	Session 5
Automotive Maintenance		Part 1		Part 2	
Cinematography					
Citizenship in the Nation		Part 1		Part 2	
Citizenship in the World	Part 1		Part 2		
Communications		Part 1			Part 2
Energy					
Engineering		Part 1	Part 2		
Farm Mechanics					
First Aid					
Geocaching					
Graphic Arts					
Pioneering		Part 1		Part 2	
Plumbing					
Radio					
Robotics					
Search and Rescue					
Soil and Water Conservation					
Traffic Safety		Part 1			Part 2
Truck Transportation					
Woodwork					



Pipsico Scout Reservation

Winter Camp Registration Form (1/18-21/13)



THIS FORM IS: **New for our unit.** **Additional Registrations**

UNIT: _____ **DISTRICT:** _____ **COUNCIL:** _____

OUR UNIT IS REGISTERING TO ATTEND WITH:

_____ X \$65 = \$ _____
Boy Scout Youth

_____ X \$40 = \$ _____
Adults

_____ X \$15 = \$ _____
Late Fees (after 1/5/13)

Grand Total \$ _____

Special Needs: Please describe any special accommodations that members of your unit may need.

Would your unit like to perform one of the flag ceremonies? Yes _____ No _____

If yes, please indicate your first, second and third choice:

- | | |
|------------------------|------------------------|
| _____ Saturday morning | _____ Saturday evening |
| _____ Sunday morning | _____ Sunday evening |
| _____ Monday morning | |

ALL CORRESPONDENCE REGARDING WINTER CAMP SHOULD BE SENT TO:

Point of Contact: _____

Position in Unit: _____

Address: _____

City, State, ZIP: _____

Email: _____

Home Phone: _____

Other Phone: _____

RETURN THIS RESERVATION FORM TO:

TIDEWATER COUNCIL, B.S.A.
1032 HEATHERWOOD DRIVE
VIRGINIA BEACH, VA 23455

Please see <http://www.PipsicoBSA.com> for more information, payment schedules, fees and programming options.

OFFICE USE ONLY

2013 Winter Camp

Appendix B: Merit Badge Pre-Requirements

Merit Badge	Pre-Requirement(s) Numbers <i>(To be completed before or after camp to obtain badge)</i>
Art	5
Automotive Maintenance	
Chemistry	5, 6, & 7
Cinematography	
Coin Collecting	6, 7, 9
Collections	1 *Please bring part of your collection
Crime Prevention	2, 4
Disabilities Awareness	2, 4
Electricity	2, 9a
Energy	4
Engineering	
Farm Mechanics	
Finger Printing	
Geocaching	7
Graphic Arts	
Geology	
Indian Lore	
Medicine	
Metalwork	None
Model Design and Building	Study 2, 5, and 6
Photography	
Pioneering	
Plumbing	

Merit Badge	Pre-Requirement(s) Numbers <i>(To be completed before or after camp to obtain badge)</i>
Pottery	
Public Speaking	2: Prepare your speech and be ready to present
Pulp and Paper	Research & prepare to discuss all requirements. Make a list for Req. 6, & complete Req. 8
Radio	
Robotics	
Safety	2 a & b
Search and Rescue	
Sculpture	
Soil & Water Conservation	
Textile	
Traffic Safety	
Truck Transportation	
Woodwork	

Eagle Badges:

Citizenship in the Community	4, 7c, 8 & bring a map of your home city for req. 2
Citizenship in the Nation	3
Citizenship in the World	None
Communications	1b, 5
First Aid	None