



2021 COUNCIL FEE SPECIFIC ASSISTANCE

- Requests only will be granted for families who are facing financial hardship.
 - These requests are the only method of requesting assistance with council fees associated with the 2021 charter renewal.
 - In order to provide more equitable distribution of funding and to simplify the burden on charter renewal processors, there will not be additional incentives based upon product sales, Friends of Scouting presentations, and family size.
 - Each family should request only the amount needed.
- Please have each family who is requesting assistance complete the Family Request Form.
 - Only list family members who are primary registered (with a paid registration) in this unit. If any family members are primary registered in a different unit, they must submit an additional form through their primary unit in order to request assistance.
 - Multiply the number of family members primary registered in this unit by \$24 to calculate the total amount owed.
 - Enter the amount of assistance requested, which may be less than or equal to the total amount owed.
 - Families submit their forms to the unit.
- The unit completes the Unit Summary.
 - In the chart, complete one line for each family request form. You may attach additional pages if necessary.
 - Units are encouraged to use revenue from product sales to help cover fees. Enter the amount of funding to be contributed by the unit and/or chartering organization.
 - For the total amount of the request, enter the sum of families' requests minus the amount contributed by the unit and/or chartering organization.
 - The Chartered Organization Representative must review and sign the unit summary form.
- Submit the forms with the unit's charter renewal.
 - Attach all family forms with the unit summary.
 - Enter the request amount on the Charter Renewal Fee Worksheet included in the Charter Renewal Packet and pay the amount adjusted for receiving assistance.
 - Submit all paperwork with your Charter Renewal.
 - A committee of volunteers will review the requests and notify the unit of the acceptance or rejection and amount granted for the request.
 - If the request is rejected or unable to be fully funded, the unit will be contacted to pay any fees not paid with the initial charter renewal submission.
 - Completing the forms does not guarantee that funding will be granted. Tidewater Council's volunteer committee will do its best to equitably allocate the funding available.