

Albemarle District 2019 Merit Badge Weekend Leader's Guide



November 8, 9 & 10

Location:

**US Coast Guard Base
Elizabeth City**

1664 Weeksville Rd, Elizabeth City, NC 27909

I. General Description

A. Merit Badge Weekend

Albemarle District Merit Badge Weekend is an annual educational and advancement opportunity open to registered Scouts. The registration fee covers the costs related to presenting the event. This Leader's Guide contains most of the information concerning this event. Some merit badges (MBs) may require additional costs or materials that aren't covered by the registration costs. Questions from Scouts and parents concerning this event should first go to their Scoutmasters. Scoutmasters with questions should contact or email one of the following members of this year's MB Weekend Committee:

Ray Bland
252-312-4285
raybee01@hotmail.com

John Foster
252-232-8273
john.l.foster.iii@gmail.com

Location: US Coast Guard Base
Elizabeth City
1664 Weeksville Rd.
Elizabeth City, NC 27909

Please do not contact the base concerning this MBU

B. Date

Merit Badge weekend is a weekend long event. Some MBs will only have one session and others will have multiple sessions on both Saturday and Sunday.

November 8, 9 & 10, 2019

C. Schedule

Friday, November 8, 2019

1600-1900 Scouts arrive / Registration / Camp Set-Up
1800-2130 Gym Basketball Court open (Adult supervision required)
2000-2100 Scoutmaster / SPL Meeting / Cracker Barrel
2200 Lights Out

Saturday, November 9, 2019

0630 Reveille
0645 Post Colors / Recognition of Veterans
0700-0745 Breakfast at USCG Galley
0755-1155 Merit Badge Session I – Saturday AM
1155-1255 Lunch at USCG Galley
1255-1655 Merit Badge Session II – Saturday PM
1655-1730 Dinner at USCG Galley
1745 Retire Colors
1800-2200 3-on-3 Basketball Tournament (USCG Base Gym)
2000-2200 Movie ATTC RM 140
2230 Lights Out

Sunday, November 10, 2019

0630 Reveille
0645 Post Colors / Scouts Own Morning Worship Service
0700-0745 Breakfast at USCG Galley
0755-1155 Merit badge Session III – Sunday AM
1155-1230 Lunch at USCG Galley
1245 Retire Colors
1300 Closing / Break Camp / Turn-In Evaluations

II. Administration

A. Registration

October 17, 2019	Registration begins
October 22, 2019	MB registration opens
November 4, 2019	MB Weekend registration closes
November 8-10, 2019	Merit Badge Weekend

Registration

The fee is \$45 per Scout/Scouter, whether you plan to attend one day or all weekend. Fee is for the required insurance, food and patch. ALL adults staying on premises, whether MBCs, staff, or adults accompanying their unit's Scouts, will need to register. If you register as staff, please expect to be tasked. Registration is open **October 17, 2019** through **November 4, 2019** or until we reach capacity. Scouts from other districts and councils may register. **Scouts must register in advance through their unit. Registration Maximum Number of Scouts will be 150.**

Register online

Log into <https://tidewater.tentaroo.com/>, register, and pay online.

For technical issues, contact the Tidewater Council Service Center at 757-497-2688 for further assistance.

How to Register

1. Scoutmasters brief Scouts and parents about the weekend and MB choices.
2. Scoutmasters should check the online site (Tentaroo - <https://tidewater.tentaroo.com/>) for final MB list on October 22, 2019, and then brief Scouts and parents of any additional available MB choices.
3. Scoutmasters should register their Scouts as a unit.
4. Scouts fill out MB Applications (Blue Cards).
5. Scoutmaster reviews and signs MB Applications (Blue Cards).
6. Scouts bring signed MB Applications (Blue Cards), MB pamphlets (optional), and any documentation of requirements previously completed to their MB sessions.

Note 1: It is recommended using a unit meeting to read and explain the application process. The unit should use a single adult member to manage the registration. This helps ensure that no one is missed. **Be sure that the email address used in Tentaroo is monitored, as this will be the communication method between MB Weekend staff and the units.**

Note 2: Blue cards are an important record and may be the only record a Scout has of completing a merit badge. Care must be taken to make sure the card is properly completed. Also, the Scout **MUST** bring the signed blue card with them on the first day of MB Weekend. Scouts should take extra care when filling out their blue cards to make sure they are legible and complete. Blue cards **MUST** be signed by the Scoutmaster or designated unit leader. MBCs have the right to turn away Scouts with incomplete Blue Cards.

Refund Policy

In cases of death of an immediate family member, sickness or injury, or military transfer, we will refund all but \$5 of fees paid until November 4, 2019 when verified by a physician, military commander, or such official. Reasons such as vacation schedule, school programs, and last minute changes of mind are not acceptable reasons for refunds. Scout registrations are transferable within a unit, but are not refundable. After November 4, 2019, no refunds are available for any reason.

Calling all MBCs!

Please contact Ray Bland at raybee01@hotmail.com. We hope to offer a full program for our Scouts, but we can only be successful with the generous help of our volunteers..

III. Program

A. Badges Available

Listed below are a few **EXAMPLES** of merit badges that have been offered in the past. (Eagle-required are in **Bold**). An updated list will be provided by October 22, 2019. Units will be able to select and register for available MB's online. Due to popularity and limited availability of MB counselors, some will fill up quickly. Units that register early have the best chance of getting the desired MB's for their Scouts.

Please review all the requirements for the MB's for which you are registered before MB Weekend.

Requirements not covered: Review these requirements prior to attending MB Weekend, as they will not be covered on the day of the MB. To earn a completed MB at the end of MB Weekend, Scouts are encouraged to complete the "Requirements not covered at the MB" and bring the documentation to their MB counselor on the day of the MB. If you have questions concerning these requirements, please contact Ray Bland at raybee01@hotmail.com.

This is a Blue Card Event. No electronic records will be kept for this event.

Merit Badges at MB Weekend	# of MB Sessions Needed	Requirements not covered at MB Weekend	Notes or other things to do in advance
Citizenship in the Nation	1	2, 3	
Citizenship of the World	2		
Coin Collecting	1		\$15 to exchange for collectible coins
First Aid	1		
Fire Safety	2	6a	
Oceanography	1	7, 8	
Personal Fitness	3		
Salesmanship	1		
**List is subject to change			

Partial efforts will result in partial completions

B. Effective Revision of Requirements and Merit Badge Pamphlets

Those Scouts starting and completing any badges at MB Weekend must use the requirements listed in the 2019 Requirement Book.

Several merit badges, such as Personal Management, require at least three months of effort. Scouts are encouraged to begin work on those long-duration requirements immediately; however, the Scout may complete those requirements with a MBC at a later date. For MB Weekend, please review the MB list.

C. Field Trips / Off Site Instruction

Occasionally, Scouts may need to participate in a scheduled field trip for the completion of a particular merit badge. If that occurs, a special permission slip will be provided, and parents will be responsible for furnishing transportation. Some MBs may be offered at remote sites away from the main campus of MB Weekend. Scouts enrolled in these off-site MBs will be provided with special instructions by their counselor.

D. Extra Fees

Some MB's require special supplies which might need to be provided by the Scout or require special supply fees. We hope to build these fees (if any) into the online registration. Scouts needing to bring any special supplies for a MB will be provided with special instructions by their counselor.

E. Partial Completion

If a Scout is unable to complete a merit badge, the "PARTIAL" completion will be noted on their blue card. Please review the merit badge chart for MB requirements. ***Partial efforts will result in partial completions* Consult with your MBC for ways to earn a completed MB after MB Weekend is over.**

IV. Conduct and Discipline Coast Guard Base Rules

As a participant of the MB Weekend, I will adhere to:

- No fires allowed.
- No cooking allowed except in designated areas and with the permission of the event coordinators. The fire marshal will shut us down!
- If driving on base, follow the posted speed limits! CGPD will write a ticket for 1mph over the limit and you will have to go to federal court to dispute or pay it.
- Only cross the main road to ATTC at designated cross walks.
- Hangar 7 Base Club is off limits to all scouts.
- No one is allowed in the CG Exchange unless they are military or retired military.
- Scouts are allowed to go to the Gas Station store to purchase drinks and snacks, but they must have adult supervision.
- Scouts are allowed in the basketball court at Base Gym during posted times Friday and Saturday evening with adult supervision but are not allowed into any other parts of the gym.

IV. Conduct and Discipline

As a participant of the MB Weekend, I will:

- Observe the Scout Oath, Scout Law, Outdoor Code and Guide to Safe Scouting
- Unit Leaders are responsible for their Scouts and visitors at all times
- Attend the classes to which I am assigned
- Be personally responsible for breakage, damage, or loss of property
- Be courteous to other Scouts, counselors, and staff
- Not run or participate in horse playing inside the building
- Clean up my classroom at the end of each session
- Clean up my trash after eating a snack or lunch
- Be prepared for bad weather. There is no rain date.

V. Uniforms

Scouts are encouraged to wear the official field uniform for MB Weekend. Some units call this a “Class A” uniform. Please wear your official field uniform over your activity shirt. Some units call the activity shirt a “Class B” uniform.

VI. Galley Information

Friday during check in each, troop will be given wristbands to hand out to the registered Scouts and adults. No one will be served at the galley if they do not have a wristband. This will help with accounting, as well as expedite the line by eliminating a sign-in process. If a Scout or adult loses their wristband, they can get another by contacting Ray Bland or John Foster at the forest pavilion.

Meals will be served on paper products to expedite cleaning up of the facility. A Scout is clean and thus is responsible for the cleanliness of their immediate area. Due to dining hall size and limitations, each Scout should spend no more than 15 minutes to eat their meal and depart to make room for others. Also, if you take it, eat it and drink it at the galley; no food or drink is allowed to leave the galley.

All participants should bring their own water container and snacks for between meals.

Menu for the Weekend will be posted Friday evening at registration table.

VII. Health, Safety, and First Aid

- Participants are responsible for their own medications during the event.
- No running inside or outside the building
- No roller blades, roller shoes, roller skates, Heelys, or skateboards are allowed
- No alcohol, illegal drugs, fireworks, pets, firearms, slingshots, sheath knives or anything else that might distract from the learning environment. No tobacco products are permitted
- The Buddy System is mandatory during sessions. Bathroom breaks during sessions must be with a buddy.
- The MB Weekend First Aid station is at the Administration table.

VIII. Lost and Found

The MB Weekend Lost and Found is located at the Administration table.

VIII. Basketball Tournament

Three on Three

Start putting your teams together and submit them at the registration table in the forest pavilion by 1300 Saturday November 9th.

Troop #: _____

Team 1 Name: _____

Player 1: _____

Player 2: _____

Player 3: _____

Team 2 Name: _____

Player 1: _____

Player 2: _____

Player 3: _____

Team 3 Name: _____

Player 1: _____

Player 2: _____

Player 3: _____

Boy Scouts of America

Albemarle District

Merit Badge Weekend 2019

Base Elizabeth City Visitor Request

Last Name:	First Name, MI:	DOB: mm/dd/yyyy	Driver's License: State/#	Citizenship:

Please list any adults or youth over the age of 16 who do not already have access to the Coast Guard Base. This information must be e-mailed to John Foster at john.l.foster.iii@gmail.com no later than November 4, 2019 to be submitted to base security. Failure to complete and submit this form by the deadline will result in a restriction of base access.. Make sure to account for any parents who are dropping off and picking up Scouts, as well as any merit badge counselors from your troop who might be coming to teach a class.