# Three Rivers District Camporee Spring 2014 Leaders Guide

May 2nd.-4th. 2014
Naval Auxiliary Landing Field Fentress
1009 Fentress Airfield Rd, Chesapeake, VA 23322

**Scouting Basics and Fundamentals** 

# **Camporee Staff:**

Chairman	James Snyder
Facilitator	Chris Adler
District Advisors	Jim Wheaton
Facility Coordinator	
Patches	
Registrar	Jeremiah Buchanan
Campsite Assignment	Hunter Moore
General Admin	James Snyder
Staff/Friday Cracker Barrel Food Preparation	
Service Food Drive Coordinator	Jeremiah Buchanan
Event Coordinator	
Awards Coordinator	James Snyder
Campsite Inspection	Troop 212
Campfire Construction	OA
Campfire Program Coordinator	OA
Chaplain	Lee Smith
Scouts' Own Service	Lee Smith
First Aid	Alec English
Safety/Security	Alec English
Senior Patrol Leader (SPL)	Brian Perdue
Assistant Senior Patrol Leaders (ASPLs)	Hunter Moore/Alec English
Staff at Large	Troop 212

## **Location**:

The Three Rivers District 2014 Spring Camporee will take place at Naval Auxiliary Landing Field Fentress. The address:

Fentress 1009 Fentress Airfield Rd. Chesapeake, Va. 23322

When: May 2nd.-4th. 2014

**Cost**: \$10 per Scout or Adult

Theme: "Scouting Basics and Fundamentals".

## **Important Dates:**

- March 24th 2014 Registration Begins
- April 30, 2014 All Registration Ends (Registrations will not be accepted after this date)
- May 2, 2014 Camporee Begins

## Camporee Overview

The events are to allow Boy Scout patrols', Venture crews', and adults' teams to perform a variety of Scouting skills and fun activities in indirect competition based on points or time.

Webelos are invited to visit the day time activities and campfire, however, they are not permitted to camp overnight. The oversight of any Webelos visiting is the responsibility of the Pack leadership, and will ensure the rules of the Guide to Safe Scouting are complied with.

See Appendix A for the weekend agenda.

# Patrols/Crews/Teams:

The Camporee will use the patrol method. Scouts (including Venturers) should be organized into patrols/crews of approximately six to eight youth each (if possible). These patrols/crews will be the Scout teams competing in the contests, and need to be provided on the Unit Roster at registration. Similarly, the adult teams, competing in the contests, also need to be provided at registration. These teams may be different from your regular patrol structure.

# **Registration**:

All unit registrations, rosters, and payment <u>must</u> be turned in, or mailed, to the Council Service Center on or before April 30, 2014. Individual registrations will not be accepted at the Council Service Center. Camporee staff will not be accepting registration materials directly. Registrations submitted after April 30, 2014 will **NOT** be accepted. Please use the attached Camporee Registration Form (Appendix B) and Unit Roster (Appendix C) when submitting registration. Day-of-event or on-site registrations <u>will not</u> be accepted. For registration questions, contact Chris Adler (757-650-0998).

# **Event Creation and Camporee Management Assistance**:

All units attending will be expected to provide and run a contest (coordinating with the Event Coordinator), or volunteer to assist in Camporee management (planning and execution) (coordinating with the Camporee Chairman).

#### Contests:

All contests need to be performed by Scout or adult teams individually (as opposed to direct competition) and scored on points or by time. Scoring for each contest needs to be worked out in conjunction with the Event/Awards Coordinator. Teams will go to any contest they choose in any order but need to go to as many as possible to accumulate points. Points will be the same maximum from each contest.

#### Contests include\*:

- Tomahawk Throw
- Disabilities Awareness Obstacle Course (Volunteering unit would need to build, providing course and equipment to allow teams to experience common everyday obstacles using a wheelchair, crutches, blackout helmet, or etc...)
- **Snake identification** (Volunteering unit would need to provide nature guide identification book and realistically marked rubber/plastic snakes or pictures of snakes to allow Scouts to briefly review the book and then properly identify the snakes)
- **Knot Tying** (Volunteering unit would need to provide supplies and evaluate knots)
- **Fire Building** (Volunteering unit would need to provide supplies)
- First Aid (Volunteering unit would need to provide supplies and first aid problems for the teams to solve)
- **Compass coarse** ( Groups will need to bring a compass.)

- Tug o' Truck (Like tug o' war except team will pull vehicle or other heavy object across a marked distance)
- **Lashing** (Volunteering unit will need to supply supplies)
- Campsite Setup (Proper set up of campsite including tent, ax yard, and fire ring using Leave No Trace Principles)
- Flag Pole Raising (Construct a properly lashed flag pole, raise the pole, and raise a flag)
- **Plant identification** (Volunteering unit will need to provide parts of a plant or pictures)
- **Wildlife identification** (Volunteering unit will need to provide pictures or examples)
- **Height/ width measurement** (To meet first class rank requirement #2)

\*Some contests need to be built onsite or brought by the volunteering unit. To find out what supplies might need to be provided by the volunteering unit, contact the Event Coordinator. This is a chance to showcase you unit's creativity. If you have your own contest ideas that is great; just discuss your ideas with the Event Coordinator.

# **Camporee Management:**

This involves both planning and execution of certain Camporee functions.

# Camporee Management Areas include\*\*:

- · Parking Direction on Friday Night
- Campfire Construction
- Scouts' Own Service Sunday Morning (Interface with Chaplain)

IN ORDER FOR THIS EVENT TO BE SUCCESSFUL, WE NEED THE ASSISTANCE OF ALL THE UNITS BY TAKING OWNERSHIP WITH AT LEAST ONE OF THE ROUND ROBIN STATIONS LISTED ABOVE. THE EVENT COORDINATOR WILL BE CONTACTING SCOUTMASTERS TO HELP IN SUPPORTING THESE STATIONS. THIS SUPPORT IS ALSO INCLUDED IN THE TRAVELING TROPHY CRITERIA

## **Campsite Assignments:**

The Camporee Registrar/Campsite Assignment team will assign campsites based on information provided by the unit prior to deadline date (answering information requested by the Camporee coordinator). Units that do not provide needed information will have to accept site size provided without consideration of unit size.

#### **Before Arrival:**

Please review the administrative procedures and the program health/safety/security needs of both the Camporee and your unit, well in advance, to ensure participant understanding. Please ensure that all participants are registered Scouts, registered adult leaders, or parents/guardians. Please ensure all attending adult leaders are up-to-date with their Youth Protection training. Please ensure that you have and bring all the necessary permission slips, medical forms, medications, and unit roster.

#### Check-In:

Check-in will begin at 5:00PM. Please do not arrive early. All units must check-in at the Main entrance to the base and receive their campsite assignment prior to entering the camp area.

<sup>\*\*</sup>Contact the Camporee Chairman to discuss managing any of these program areas

Check-in packets will be distributed to each unit upon arriving at camp. During check-in, units need to verify their Unit Roster (Appendix C) and be prepared to update this roster if changes have been made. Any final changes are due at the Friday evening leader's meeting at the latest.

#### Medical:

It is the unit leader's responsibility to make sure each participant has an Annual Health and Medical Record, Sections A & B needed only, and current unit provided Activity Permission Slip. The Camporee staff will only verify that these forms are in the possession of the unit leader. Individuals without medical forms will not be allowed to stay. All medications, including over the counter and prescription medications that are brought to camp, are to be the responsibility of the unit leader.

# Parking:

Please park ONLY in designated parking lots or overflow lots (No parking alongside or on roads, as the roads must remain clear for emergency vehicle access. Each unit may only have one vehicle at a time drive into camp to the campsite area, via the existing dirt/gravel access roads, to drop off gear. PLEASE DO NOT DRIVE IN THE ACTUAL CAMPSITES! Trailers, however, may by parked in the unit campsites for the duration of the Camporee. Otherwise, NO vehicles will be allowed to remain in camp after unloading gear. The only vehicles permitted in camp are the medic, essential staff to transport needed items to their program area, and people with special needs (coordinated with Camporee Chairman).

# **Leaders Meeting/Cracker Barrels:**

We will have a Leader's Meeting and Cracker Barrel on Friday night. Each unit needs to send a SPL, or other youth leader, and two adult leaders to the Leader's Meeting. The meeting will take place at 9:00PM on Friday night. There will be a Cracker Barrel for all staff and unit leaders directly following the Leaders Meeting on Friday night.

We will have a potluck Dutch Oven Cook-Off Cracker Barrel, for all staff and Camporee attendees, following the Campfire on Saturday Night at 9:00PM. Each unit is expected to bring at least one delectable treat (sweet or not) to share and showoff. (The Golden Ladle award goes to best item, as chosen by the Awards Coordinator's impartial team of judges.)

#### **Service Project:**

We will be having a non-perishable food drive as a Camporee service project to benefit local charity. We are asking each scout to bring a canned good or non-perishable item with them to Camporee. Please drop off you unit's items, as directed at check-in.

# **Trading Post:**

The Merrimack and Elizabeth River chapters of the O.A. will be setting up trading posts to serve snacks and drinks.

#### **Campsite Inspections:**

See Appendix E for criteria. The emphasis will be placed on:

- CLEANLINESS
- SAFETY
- LOW IMPACT CAMPING. Leave No Trace will apply.
- PATRIOTISM. Display of Unit and American Flag

• PIONEERING. Campsite gate is to be made from natural material and rope. Gate must be assembled on site and by Scouts (not adults).

Additionally, a final campsite inspection will need to be performed for cleanliness before units can check-out.

#### Visitors:

Visitors and families are welcome and encouraged to visit the Camporee on Saturday through the end of the Campfire. Visitors have to depart camp following the campfire.

# Saturday Night Campfire:

All units are asked to attend the Saturday evening campfire. It is encouraged that all units provide a skit or song for the campfire. Skit proposals (Appendix D) will need to be turned in to the Camporee SPL or troop 212 campsite by end of lunch on Saturday. An OA Call Out will be conducted for both OA Chapters.

#### Awards:

# • Camporee Patch

A patch will be distributed to recognize all Scouts and adults who have qualified or participated in the Camporee. One patch per paid Scout or adult is included in the registration fee. Patches will be issued upon unit check out.

## • Campsite:

Campsites will be inspected by the campsite inspection team. Awards will be announced at Sunday Morning Colors.

#### • Contests:

Additional recognition will be given to Scout and adult teams based on their contest scores, as determined by the Event/Awards Coordinator. Awards will be announced at Sunday Morning Colors.

## • Dutch Oven Cook-Off Cracker Barrel:

The Golden Ladle award goes to best item, as chosen by the Awards Coordinator's impartial team of judges.

# • Three Rivers District Camporee Traveling Trophy:

The Three Rivers District Camporee traveling trophy will be presented to a unit based on: the criteria listed in Appendix F. The unit holding the trophy from the previous camporee is requested to bring the trophy to this event to be passed to the next unit.

Awards will be announced at Sunday Morning Colors.

#### **Worship Service:**

The non-denominational Scouts' Own worship service will be held at 9:00AM Sunday at the bases flag pole. All Scouts and adults are encouraged to attend.

## Clean-Up:

All units are expected to clean their campsite area. Additionally, all units will be assigned a program area to help clean.

#### Check-Out:

Units are to notify the campsite inspection team at troop 212 campsite and arrange to have their campsite inspected prior to departing camp. Please do not leave camp before your site has

been inspected. Units will receive their patches once the unit campsite and assigned program area has been inspected.

## First Aid:

Units are expected to provide their own first aid for minor problems. For more serious problems or injuries, notify the Camporee Medic.

# **Emergency Situations:**

In the event of an emergency situation during the Camporee (extreme weather, lost Scout, etc.), the Camporee staff will utilize an air horn. If the air horn is heard, all campers should immediately report to the field in front the bases flag pole for a head-count by their units. Units will notify the Camporee SPL and staff if they are missing any youth, and emergency measures will be taken from there. In the case of extreme weather, one of the bases buildings will be used as a shelter. The air horn will be tested during the opening ceremony on Saturday morning.

#### **Inclement Weather:**

Be Prepared. There is no rain date for the Camporee. All units should prepare for foul weather. See above for emergency procedures.

# **Guide to Safe Scouting**

Follow Guide to Safe Scouting guidelines at all times.

#### **Youth Protection:**

Follow Youth Protection guidelines at all times. Please report any Youth Protection guideline violations, or suspected abuse to the Camporee staff and Camporee Chairman, immediately.

#### **Off-Limit Areas:**

The following areas are off limits:

- The runway
- Any buildings on the base
- The woods surrounding the base
- Program areas except during scheduled activities
- Any Other Areas Not Being Utilized For Camporee Activities

#### **General Restrictions:**

- No sheath knives of any kind, or size, are permitted
- Fireworks, pets, personal firearms, personal ammunition, personal bows/arrows, alcohol, and illegal drugs are prohibited in camp.
- Electronic games, radios, walkie-talkies, TV's and tape/CD/DVD/MP3 players, etc... are not permitted.
- Smoking Anyone under 18 years old is prohibited from using tobacco in any form while at camp. Adults who smoke must do so out of sight of any youth members. Smoking is prohibited in any tent or building. Cigarette butts must be field stripped and placed in a trash receptacle.
- Scouts are not permitted to roam through campsites during scheduled activities.
- Scouts are not permitted to leave the boundaries of the Camporee site.
- No riding in the back of pick-up trucks.

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#### **Uniforms**:

Be sure to travel in your Field Uniform (Class A) and have Scouts in full uniform or applicable venturing crew uniform adopted by each crew (properly worn - shirts buttoned and tucked in) for the following events: check-in, check-out, and campfire. Throughout the day, Scouts should wear their Activity Uniform (Class B) which, for this event, should include: Scout shorts and/or pants (if the youth have them), along with either a unit T-shirt, other Scouting T-shirt or plain T-shirt.

#### Footwear:

Closed toed shoes or boots are to be worn at all times in order to prevent foot injuries. We insist that everyone wear shoes at all times. Sandals that cover the toes and have heel straps are allowed. Flip-flops are not appropriate footwear at the Camporee and are prohibited.

# Garbage Disposal:

All refuse and trash will be placed in plastic garbage bags (provided by the unit) and taken with you when you leave camp. (Do not fill the dumpsters provided by Fentress Airfield)

# **Latrines/Bathrooms:**

Port-o-johns will be place around the camporee area. There will be one specifically mark for adults and one for women.

#### Fires & Cooking:

A Scout is careful with fire. All fires must be off the ground and contained in an established campfire ring or fire barrel, and all fires must be of moderation. Lanterns can be used in the campsites if elevated off of the ground. All units should plan to cook using propane stoves or fully contained charcoal grills elevated off of the ground. Dutch oven or charcoal cooking will be allowed if the charcoal is raised off the ground and contained in an established campfire ring or fire barrel. Do not dig into the ground to form fire pits. There is no wood on the ground around camp, so if you are going to have a fire you will need to bring wood, already cut to size. Do not cut any standing trees or saplings, dead or alive. The Camporee staff will update units on the current fire policy (restrictions) at check-in.

#### Axes and Ax Yards:

Because or the number of Scouts and Scouters present, and the closeness of the campsites, the use of Axes and ax yards should not be used. Any wood needed should be cut to size prior to unit arrival.

#### **Leave No Trace:**

We will be practicing all 7 principles of leave no trace during the Camporee. Campsite trash/garbage should be disposed of by the unit.

#### Water:

Water is available at a building marked with a sign for troops to use, outside and located about 100-200 yards from the campsites. Units should bring water containers already filled upon arrival. close to the campsites and will be marked with a sign for troops to use. Scouts are recommended to carry their own water bottle during Saturday's activities.

#### Taps:

Scouts and adults are asked to observe quiet time after taps. Taps is at 11:00PM nightly.

# **For More Information Contact:**

Chris Adler 757-650-0998 adler 757@hotmail.com

# Appendix A

Schedule of Events

# Friday May 2, 2014

5:00 PM Camp opens Check-in at front of the base 5:00 PM – 9:00 PM Arrive & Set-up Camp 9:00 PM – 10:00 PM Leaders Meeting and Cracker Barrel 11:00 PM TAPS – Lights out

# Saturday May 3, 2014

7:00 AM Reveille 7:00 AM – 8:30 AM Breakfast (at your unit) 8:30 AM – 8:45 AM Morning Colors/Opening Ceremony (base flag pole) 9:00 AM **Events Begin** 9:00 AM - 12:00 PM Contests/program 12:00 PM – 1:00 PM Lunch (at your unit) \*\*\*Skit proposals due to at troop 212 campsite by 1:00PM\*\*\* 1:00 PM - 5:00 PM Contests/program \*\*\*All scored event sheets due at Troop 212 campsite by 6:00 PM\*\*\* 5:30 PM – 7:30 PM Dinner (at your unit) Evening Colors (Base flag pole) 6:15 PM 7:30 PM – 8:30 PM Joint Scout/O.A. Campfire, Skits and Songs 9:00 PM – 10:00 PM Dutch Oven Cook-Off and Camporee Cracker Barrel 11:00 PM TAPS - Lights out

# **Sunday May 4, 2014**

7:00 AM Reveille
7:00 AM – 8:30 AM Breakfast (at your unit)
8:30 AM – 9:00 AM Morning Colors/Closing Ceremony/Awards-Base flag pole
9:00 AM – 9:30 AM Scouts' Own Service – Base flag pole
9:30 AM – 12:00 PM Break Camp/Clean-up Campsite/Clean-up Assigned Program Area/Final Campsite Inspection/Check-out at troop 212 campsite
12:00 PM Camp Closed

EVENT REGISTRATION FORM May 2nd.-4th. 2014

REGISTRATION DEADLINE	April 30	, 2014

REGISTRATION DATE	
Unit	
Unit Leader	
Address	
Phone	
Email	
Contest or	
Management Area*	

Number of			BEFORE/ON April 30, 2014			
Scouts			\$10.00		=	
ADULTS		X	\$10.00		=	
ACCOUNT NUMBER: 1-6801-822-20 ITEM ID: 7306 TOTAL						

MAKE CHECKS PAYABLE TO: *TIDEWATER COUNCIL* - - ENSURE ABOVE ACCOUNT NUMBER AND ITEM ID IS WRITTEN ON THE PAYMENT CHECK

<sup>\*</sup>All units attending will be expected to provide and run a contest (coordinating with the Event Coordinator), or volunteer to assist in Camporee management (planning and execution) (coordinating with the Camporee Chairman). <u>UNITS WILL NOT BE CONSIDERED REGISTERED UNTIL THEY HAVE CHOSEN AN EVENT TO PROVIDE AND RUN OR A MANAGEMENT AREA TO ASSIST IN PLANNING AND EXECUTION.</u>

Appendix C			V 1.0
Unit Roster			
UNIT	-		
UNIT LEADER (Onsite) Contact Cell Number		SPL/YOUTH LEADER	
YOUTH TEAM		YOUTH TEAM	
Patrol Leader Members:	Members:	Patrol Leader	
YOUTH TEAM		YOUTH TEAM	
Patrol Leader Members:		Patrol Leader Members:	
UNIT ADULTS			
			<del></del>

Appendix C		
Unit Roster		
UNIT		
UNIT LEADER (Onsite)		SPL/YOUTH LEADER
Contact Cell Number		
ADULT TEAM		ADULT TEAM
Team Leader		Team Leader
Members:	Members:	
	- <del></del>	
	<del></del>	

Appendix D	, =.0
Camporee Skit/Song Form	
UNIT	
TEAM NAME	
NAME OF SKIT\SONG	
BRIEF DESCRIPTION	
Huit I and awa Ammaryal	
Unit Leader's Approval:	
Note: Form must be completed in full PM.	ll and turned in to Troop 212 by Saturday May 3, 2014 by 1
_	
Score:	

Campsi	te Ins	pection
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CAMPSITE						
UNI	Γ					
INSP	ECTION CATEGORY	<b>MAX</b> POINTS	<b>POINTS</b> AWARDED			
1. 2.	Flags displayed First aid kit in a central location and clearly marked	5 5				
3. 4. 5.	Fire circle clear 10 foot radius Water or sand on hand to extinguish fire Fire either out or being monitored	5 5 5				
6.	Any wood cutting tools properly stored in an ax yard constructed by the Unit, or no wood cutting tools present or used	5				
7. 8. 9. 10. 11. 12.	Cooking gear cleaned and stored Food properly stored Minimum of 2 gallons cooking/drinking water present Garbage bag available and no more than 3/4 full No litter in campsite Natural camp cover except in campfire area Duty roster posted Unit number on duty roster	5 5 5 5 5 5 5				
14. 15. 16. 17. 18. 19. 20. 21. 22.	Unit number on duty roster Patrol name on duty roster Tents set up in patrol fashion Tents properly pitched Tent occupants identified Tents at least 10 feet from the fire circle All personal & patrol equipment properly stored Useful and creative camp gadgets present Gateway	5 2.5 2.5 2.5 2.5 5 5 5				
CLEA SAFI LOW PAT	TOTAL as Points for: ANLINESS ETY IMPACT CAMPING RIOTISM WEERING	100				
	TOTAL					

Three	Rivers	District	Camporee	Traveling	Trophy	Overall	Score Card
1111 CC	ITTVCID	DISCIPCE	damporee	1147011115	TIOPILY	Overan	bcore dara

UNIT		
UNIT LEADER (Onsite) Contact Cell Number	SPL/YOUTH LEADER	
CATEGORY	MAX POINTS	POINTS AWARDED
VOLUNTEERING FOR CAMPOREE Unit must volunteer to provide and run a contest, or execution) by April 30, 2014.	20 r assist in Camporee managem	ent (planning and
<b>REGISTRATION</b> Unit must register at the council office by no later th	10 nan the end date – April 30, 201	 14.
<b>SERVICE PROJECT PARTICIPATION</b> Unit must check-in their donations with the Service	1 point per Food Drive Coordinator.	can
<b>EVENT PARTICIPATION</b> (See Event Score cards) For Units with multiple youth teams, the scores will	TBI be averaged.	
SKIT/SONG CAMPFIRE PARTICIPATION Unit must submit a skit/song registration form by the sminutes long. The skit/song must be of good taste SPL and campfire program staff.		t be no more than
DUTCH OVEN COOK-OFF PARTICIPATION Unit must check-in their dish with the cook-off judg	10-: es.	50
<b>CAMPSITE INSPECTION</b> Inspections will be conducted by the campsite inspective. They will complete an inspection sheet for eve established by the Appendix E Campsite Inspection	ry unit. The inspections will fo	will inspect every
SCOUT SPIRIT This will be based on Scouts' uniform appearance, e and overall attitude, and percentage of troop preser Commissioners present.	•	lness, manners,