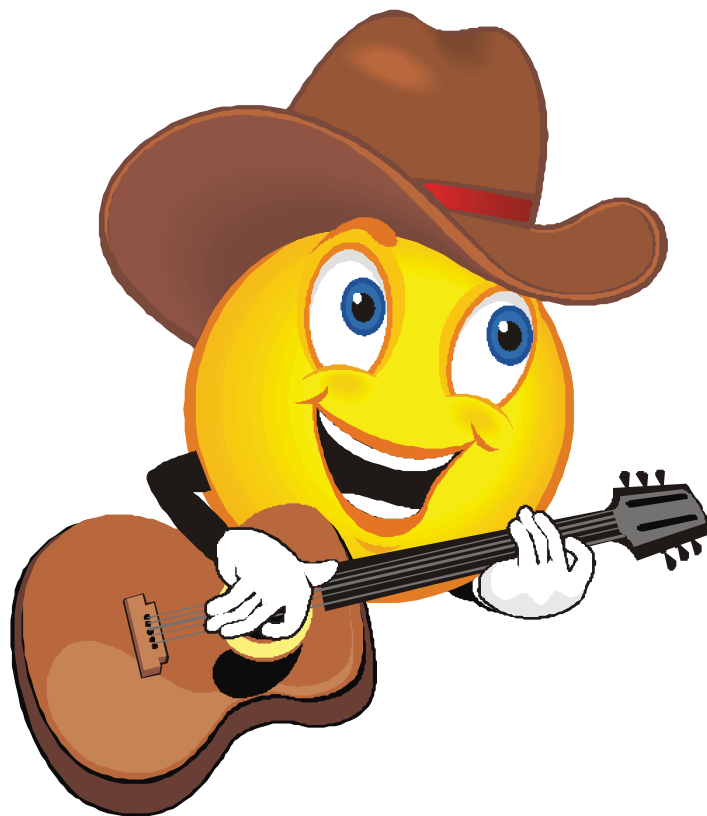


Tidewater Council



Day Camp Leaders Guide 2013

FRONTIER SCOUTS

TIDEWATER COUNCIL DAY CAMP GUIDE

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WELCOME TO TIDEWATER COUNCIL CUB SCOUT DAY CAMP 2013

Dear Day Camp Enthusiasts,

It is my pleasure to present this booklet to you on behalf of all the Day Camp Directors and Program Directors.

I hope that you find this guide to Cub Scout Day Camp informative and useful as you make plans to volunteer or send boys to Day Camp. It will serve as an introduction to those unfamiliar with the Day Camp program and as a reference and refresher for those who are Day Camp veterans.

This guide does not go into detail of what each individual camp's day-to-day operation is like. The guide was put together with the help of the Directors, Advisors, and Staff of the Tidewater Council to better explain what Tidewater Council Day Camp is all about.

Each camp is planned and conducted by a Camp Director and Program Director. They are conducted with the assistance of volunteers such as yourself. Indeed, without the assistance of a large number of parents and volunteers, Day Camps could not occur. Each Den of eight to ten Cub Scouts needs a Den Leader and Assistant Den Leader. Each activity station also needs at least one adult; many such as crafts, shooting sports and games need more than one.

We ask that your Pack sign up as a group and provide one adult for every four registered Scouts. These adults can help out the entire week or they can trade off, just as long as each day is covered. This will aid substantially in providing adequate adult supervision for the dens and aid the Camp Directors in providing a great Day Camp experience for the scouts.

The common factors at all Tidewater Council Day Camps are:

- Having a lot of fun!
- Emphasis on sports to help promote teamwork and develop good sportsmanship.
- Learning about nature.
- A theme to serve as a binding thread to Scout spirit and activities.
- Having a lot of fun!

If you have questions about this guide or Day Camp in general, please contact the Day Camp Advisor, Richard Becker at 497-2688, or e-mail at richard.becker@scouting.org. For questions pertaining to an individual camp, contact that camp's Director.

Thank you for your support and dedication to Tidewater Cub Scout Day Camp. We know from experience how much the boys really enjoy themselves and appreciate your involvement.

Yours in Scouting,

Mark Schrieber, MD
Council President

Robert Lieberman
Council VP of Program

Bill Deany
Scout Executive



PARENTS SECTION

WHAT IS CUB SCOUT DAY CAMP?

Cub Scout Day Camp is a weeklong outdoor experience for boys. The camps may vary in the hours, but the normally run from 8:30 or 9:00 AM to 3:00 or 3:30 PM.

Day Camp:

- Provides continuation of the Cub Scout program through the summer and assists the Pack in qualifying for the Summertime Pack Award.
- Helps youth qualify for the Cub Scout Outdoor Activity Award.
- Helps to strengthen the Den and Pack.
- Encourages participation so that the Cub Scouts benefit and grow with a good outdoor experience.
- Promote fun and adventure with a purpose – one of the reasons why you may have joined Cub Scouts.





The daily program centers on Cub Scout achievements and electives and Webelos activity requirements as they relate to the outdoor program. We will have a wide range of activities. These activities will vary from camp to camp but most camps will include the following items.

- Shooting Sports (BB Guns and/or Archery)
- Sports and games
- Academics
- Science
- Nature
- Crafts
- Skits and songs
- Lunchtime activities (Demonstrations and/or guest speakers)

Each camp also includes a picnic on Friday afternoon. All family members are invited to attend. There is a small fee for family members.

WHO ATTENDS CUB SCOUT DAY CAMP

All registered Cub Scouts are welcome to attend Day Camp. We use the same ranks to identify age groups as your Pack at home. The Scouts will work on activities that are challenging and age appropriate. A Camp Director, Program Director and a staff of volunteers will conduct the camp program and staff each camp. You are invited to be part of the staff

-  **Tigers are boys who have completed Kindergarten**
-  **Wolves have completed the First Grade.**
-  **Bears have completed the Second Grade.**
-  **Webelos have completed the Third or Fourth Grade.**

The decision on proper placement is between the parent and the Camp Director. It is encouraged to place the boy where he can benefit the most.

NOTE FOR TIGERS: Since Tigers are new to the Scouting program and Tigers is a one-on-one program, an adult partner **must** plan on attending camp every day with your son.

WHAT EACH CHILD SHOULD BRING

Each child should bring the following items at a minimum. Please contact the Camp Director for your camp for any specific items needed.

- Refillable sports bottle/Canteen with name on it
- Lunch (recommend that you do not pack mayonnaise based lunch or milk)
- Sunscreen
- Hat
- Closed toe shoes (No Crocs)
- Insect Repellant
- Wash cloth or hand towel
- Prescription medication if needed in original container

FEES

The early discount to register for Day Camp is \$75.00 per camper for all fees paid on or before April 15. After April 15, the normal registration fee is \$85.00 until June 1. No registrations will be accepted after June 3 without the written permission of the Camp Director or Program Director. The registration fee after June 3 is \$100.00. A \$5.00 brother discount is available for the second Cub Scout from the same family to attend the same camp the same week. **New** Cub Scouts registered after April 15 may still pay the \$75.00 fee.

The Pack Coordinator collects all payments and submits all registration forms and payments. The Pack will submit one check to cover all fees along with the registration forms to the Council Service Center.

Scouts and adult volunteers registered after June 3 will not be guaranteed a T-shirt upon arrival at camp, but every effort will be made to get them a shirt before the week of camp is over.

After a camp is full or the signup deadline, whichever comes first, all Cub Scout applications must have the Camp Director's approval. Many camps fill up before the deadline so be sure to get your applications in early.

The fees that the Cub Scout pays to attend Day Camp cover the following items:

Insurance	Patch/Certificate
Day Camp Tee-shirt	Promotional Information
Cub Scout Recognition Items	Staff Training and Recognition
Camp Equipment and Supplies	Friday Camp Picnic for campers and full time staff

Forms to Turn Into Unit Coordinator

Each parent needs to fill out the following forms and turn them into their Unit Coordinator in order to attend Day Camp.

- Scout Registration Form
- Code of Conduct
- Authorization to Pickup Scout
- Medical Form

CAMP LOCATIONS

DISTRICT	CAMP DIRECTOR / PHONE/ EMAIL	PROGRAM DIRECTOR PHONE/ EMAIL	CAMP DATES	LOCATION	TIMES
Albemarle – Outer Banks	Tom Maher tommaherboe@embarqmail.com	Marty Carter Marrison.G.Carter@USCG.MIL	June 17 – 21	Camp Emmanuel	8:30 – 3:30
Albemarle – Elizabeth City	Angela Dungca 252-333-2449 babzhugs@yahoo.com	Elizabeth Barr 252-267-3978 matsgma@roadrunner.com	June 17 – 21	Elizabeth City Coast Guard Base	M 7:30 – 3:30 T-F 7:45 – 3:30
Norfolk – Elks Lodge	Nik Epp (805) 406-9414 nikolaus.epp@navy.mil	Marianne West 587-5258 marianne.west@cox.net	June 17 – 21	Elks Lodge Norfolk	8:00 – 4:00
Virginia Beach – New Covenant Presbyterian	Kirsten Kopiczak (757) 467-0427 kopiczak@verizon.net	Jeanne Blair 757-319-3366 jbbbtbbb@verizon.net	June 17 – 21	New Covenant Presbyterian Church	8:30 – 3:30
Chesapeake – St Stephen Martyr	Jeff Sain 267-664-6074 jeff@nsainracing.com	Christina Zinn 757-410-2963 cmzinn@juno.com	June 24 – 28	St Stephen the Martyr	8:30 – 3:30
Virginia Beach – Camp Pendleton	Christian Schimmel (757) 513-1744 C_Schimmel@cox.net	Tres Scales 757-270-3235 thegoathoward@netscape.net	July 8 – 12	Camp Pendleton	8:00 – 4:00
Virginia Beach – VBCC	Stan Maletz 757-343-4449 smaletz@verizon.net		July 8 – 12	Virginia Beach Christian Church	8:30 – 3:40 F 9:00 – 2:30
USCG Portsmouth Twilight Camp	Jeff Sain 267-664-6074 jeff@nsainracing.com	Cynthia Su 757-619-4523 hagudoc@yahoo.com	July 8 – 12	Coast Guard Base Portsmouth	3:00 – 9:00 PM
Virginia Beach New Camp	Tricia Wallerstedt 812-431-4414 tlwallerstedt@yahoo.com	Jeanne Blair 757-319-3366 jbbbtbbb@verizon.net		TBD	

Note: Camp locations are subject to change. Due to base security concerns and schedules some camp locations may be forced to change. Updates will be on the Tidewater Council Website and in the “Electronic Knapsack”. Several camp leadership positions remain unfilled; as these individuals are confirmed the Day Camp Website will be changed.

See page 15 for directions to the camps.

MILITARY VOLUNTEERS ARE PRICELESS

For any person in the military that needs it, Tidewater Council can provide a letter requesting no-cost orders. If you need such a letter, please submit the name and address of the command plus your rank to the Camp Director. The Camp Director should turn in the names to the council Day Camp Coordinator. This letter will not guarantee orders approval by the command. *The Tidewater Council is happy to request the special orders; the final decision is by the military command. Turn in requests to the Camp Director as early as possible.*

TOT LOT PROGRAM

Tot Lot is a convenience for those adult volunteers and staff who have children younger than Cub Scout age that need a place to stay while mom or dad are volunteering at Cub Scout Day Camp. The children must be toilet trained and be 2 years old or older. The charge for the day is four dollars (\$4.00) per day and is payable to the Camp Director or his/her designee daily. The money covers insurance, supplies, snacks and drinks. Each child attending the Tot Lot needs to have a Tot Lot Form and Medical Form submitted prior to camp.

The person in charge of the Tot Lot plans activities for the younger crowd will develop a full program of crafts, story time, nature activities and quiet time geared toward the younger child. Scrap crafts should be planned since no provisions are made for supplies in the Day Camp budget. Tot Lot can be included in the after lunch program if the activity is age appropriate.

If your Cub Scout has siblings over the age of 14, they can assist in the Tot Lot or as a program aide while you and your son are attending camp.

PACK SECTION

PACK DAY CAMP COORDINATOR JOB DESCRIPTION

The job of the Pack Day Camp Coordinator is to ensure that every family in the Pack knows about Day Camp and has an opportunity to sign up. They do this by promoting day camp at den and pack activities. There are several promotion suggestions listed below. They can also invite their district's Camp Director to attend a Pack meeting to tell everyone about Day Camp.

The Pack Coordinator also sets the Pack's deadline for turning in the registrations forms to the Pack. They are responsible for turning in the cover sheet, all registrations, medical forms, Codes of Conduct, and pack payment. The Pack Coordinator will collect all fees from participants and pay for all participants with a single pack check. **If people want to sign up after the Pack's deadline, the Pack Coordinator helps the family fill out their registration forms and turn in an updated Unit Roster Cover Sheet along with all registration forms.**

PROMOTING DAY CAMP IN YOUR PACK

Day Camp can be a wonderful experience for your scouts and a valuable contribution to your Pack's summer program, but only if your scouts attend. The key to giving every boy an opportunity to get to camp is to make sure the information gets to every boy and his parents. The sooner done, the more time parents have for planning and adjusting their schedules.

Your Pack Committee should appoint someone to coordinate the distribution of this information. This should also be the Camp Director's point of contact for your Pack. Please sign up all your scouts up for the same camp. Make it a pack event; this will help your Pack qualify for the Summertime Pack Award. For the youth that attend, this will help them qualify for the Cub Scout Outdoor Award. This will aid in carpooling and coordination of parent volunteers who will assist in camp as den leaders and station helpers. Decide on which camp works best for your needs. Another item to consider is fees. Does your Pack offer financial support for scouts going to camp? If you sold popcorn this is worth consideration.

Possibly the best time to make the initial presentation is at a Pack meeting where the attendance will be high. This could be your Blue and Gold Banquet or Pinewood Derby. Just make sure you do it early. Make a production of the presentation. Perform a short skit relating to the camp theme or some of the activities conducted at camp to make an impression on the scouts and their parents. You should also have an adequate amount of copies of the appropriate schedules and forms from this manual. Specifically these are the camper applications, staff applications, medical forms, campers Code of Conduct, Staff Agreement forms, Tot-lot forms, directions to camps and Campership applications. Keep a record of which families have received the information. This will make follow-up easier to control.

The theme for this year's Day Camp is "**FRONTIER SCOUTS**". Use this theme in conjunction with your Pack's Pinewood Derby, Blue and Gold Banquet or other activity. Either as you prepare for the race or at the race itself (if your race has a regular meeting as part of the event). Remember you need about five minutes of time when people will stop and listen. Doing the promotion while the races is actually going on will probably not be effective.

Each Pack is required to provide at least one full time equivalent volunteer for every four Scouts attending camp (groups of less than four should also have a leader). As the Pack Coordinator collects the camp applications, use the “Day Camp Unit Roster” to keep track of the boys that have returned the applications and paid the fees and the adults that have committed to help as den leaders.

Steps to conducting an effective pack promotion.

1. Select the camp to attend as a Pack.
2. Decide on how much financial support the pack can provide.
3. Set the date to present the information to the scouts and their parents, the sooner the better. Again, Pack Blue and Gold Banquets might be the ideal opportunity.
4. ***Set a deadline for the parents to return the forms and money. Again, the sooner the better. Several camps fill up even before the deadline.***
5. Make enough copies for each family to get a list of the camps and Tot-Lot application, each boy to get a camp application, medical form and code of conduct and each parent to get a camp staff application, medical form and staff agreement.
6. Prepare your presentation, schedule it for a meeting as discussed above and gather any other needed materials (props).
7. Have a sign-in sheet, roster or other method of keeping track of who attended the presentation.
8. Work with Den Leaders to get the materials in the parent’s hands.
9. Schedule a back up meeting for anyone who missed the presentation, or follow up individually with phone calls, personal visits or at den meetings.
10. Use personal reminders, flyers, Pack newsletter, or phone calls to remind parents of your pack sign-up deadline.
11. Use the UNIT DAY CAMP ROSTER to keep track of which boys and parents are going to camp. *Remember we need one adult for every four scouts* (groups of less than four still need one adult).
12. Complete the process by bringing all of the forms and money(**one pack check**) to the scout office. Remember turn everything in as early as possible.

HOW TO PROMOTE DAY CAMP SCRIPT

A Blue and Gold Banquet is the ideal place to introduce the idea of Pack attendance at Day Camp. This is just one type of presentation. Use this script or make up your own. If you do decide to use this one, read and rehearse it several times and then put it aside and use your own words. It will sound much more natural that way. Check with the Camp Director for the camp selected, to see what kind of planned activities the camp has. Most camps will do sports, crafts and games. Not all do BB guns or bows and arrows. Families will want to know the exact times for camp opening and closing.

The theme is Frontier Scout, so tailor the presentation along those lines. Use costumes and props – a cowboy hat and boots, a paper bag vest or something from the “How To” book. Sports equipment and crafts from previous camps would also be appropriate. If you do a promotion on school property, make sure you leave the BB guns, bows and arrows, and knives at home.

Hellooo scouts and parents

My name is _____ and I am your Pack Day Camp Coordinator. Many of you are already familiar with Day Camp but for those of you who aren't, here is a little of what Day Camp is all about.

Day Camp is a weeklong outdoor experience that you will just not believe. We go to camp each morning at 8:30AM and we begin the day with an opening ceremony. Then we break down into our dens and begin a series of great activities. We are going to make some special crafts (hold up some items from previous camps) sort of like these. Then we will get to shoot BB guns or bows and arrows. Parents don't worry; we are under strict control and have trained instructors. We are going to play some sports (hold up a baseball bat or soccer ball). And we are also going to learn about nature and do some science experiments. We break for lunch and have a rest period. Normally during the break we have a demonstration such as the police or fire department. After lunch we do more activities. We end the day at about 3:00pm with another ceremony. Last year the scouts that attended earned a lot of belt loops and completed a lot of the requirements for their rank. We are going to have a great time and we want all of you to come.

Your Den Leaders will give each of you forms for you and your sons to register for camp. We want to try to get all of our Scouts to go to camp on June (July) _____ at _____ (location) _____. To sign up please complete the application, medical forms and Code of Conduct for your son. For you parents, we want you there too. We need to provide one adult for every four scouts we send. The adults will serve as den leaders or station helpers. If you will be working on camp staff, there is a Tot-Lot (babysitting service) available at a small extra cost. We would like you to be there for the entire week, but even a day or two will help. For those of you in the military, the Tidewater Council can provide a letter to your Commanding Officer requesting no cost TAD orders. These letters should be coordinated through me.

The cost to go to camp this year is \$75.00 if we register by April 15. This covers the materials and equipment that your scouts will use, liability insurance, the cost of the picnic for the staff and campers on Friday and a tee shirt and patch for each camper. After April 15 the cost increases to \$85 per person. There are some camperships available (financial assistance). Please see me if you would like information on applying. There is also a \$5.00 discount if you have a second son attending the same camp. Registration after June 3 increases to \$100 so we want to get our registration in early.

I know it is still a long time till summer, but many of these camps fill up early. The deadline to sign up for this camp is April 15. With that in mind we need to get the paperwork done as soon as we can. So please get these forms filled out and returned to me by (set a date about 30 days away).

The bottom line is this is a lot of fun for scouts parents and siblings and a great deal too. So please get the forms filled out and checks written make sure you turn them back into me no later than _____ (date discussed above). If for some reason you cannot attend please let me know that too. Don't make me track you down to get an answer.

CUB SCOUT DAY CAMP ADVANCEMENT

The program at Day Camp contains a well-balanced variety of achievements, electives, and activity badges. The primary objective of Day Camp is not advancement but for your Scout to have FUN. Every effort is made to notify pack leadership of each individual Cub Scouts' accomplishments while at camp. The Cub Scout Sports Program is included in the Day Camp program. Camps do not award any emblems, badges, or belt loops at Day Camp.

Each unit will be notified which sports belt loops and achievements were earned at Day Camp by the Camp Director or Program Director. The den leader or adult leader should have a record sheet for each boy and record on it daily the achievements, electives, or activity badges that the boy completes. The Camp Director should keep this at the end of each day and send the sheet home at the end of the week for the pack or the parents to sign in the individual boy's book.

FILLING OUT THE FORMS

Please print and make sure that you fill out all of the required forms completely. These forms are turned into your Pack Day Camp Coordinator prior to you unit turn in date so you child can be registered. Make sure you circle the t-shirt size on the registration and medical forms.

CUB SCOUTS

- ✓ Scout Registration Form. Make sure that the grade you write in reflects the grade he **WILL HAVE COMPLETED** in June 2013
- ✓ Code of Conduct signed by Cub Scout and Parent
- ✓ Annual Health and Medical Record (Sections A & B)

VOLUNTEERS – YOUTH OR ADULT

- ✓ Staff Registration
- ✓ Staff Agreement
- ✓ Annual Health and Medical Record (Sections A & B)

People who volunteer for the entire week will receive a t-shirt; make sure you circle the t-shirt size. All other volunteers have the option to purchase a t-shirt.

TOT-LOT (Youth must be potty trained to be in the tot lot.)

- ✓ Tot-Lot Form
- ✓ Annual Health and Medical Record (Sections A & B)

UNIT ROSTER

To keep track of the forms, have an individual coordinate them within your pack and turn them in as a group. The unit roster (Pg.-15) will allow you to keep track of who is attending and which adults are going along. The Unit Payment Cover Sheet (Pg.-16) will help you keep track of the amount of money due to the Council.

LEADERS SECTION

ELEMENTS OF A SUCCESSFUL DAY CAMP PROGRAM

Parent Participation — Parents are urged to attend either on a daily basis or for the entire week. You can participate by helping out as an activity leader for a week or acting as your son's den leader.

Friendly Atmosphere — This can mean more than the activities themselves—relaxed outdoor living—unhurried yet exciting and miles of smiles!

Balance — There should be time for strenuous activity and time for rest, time for quiet activities and time for noise and motion, time for development of new skills and time for leisure.

IMPORTANT - Cub Scout Day Camping is meant to give taste of many outdoor activities. It is not intended that each individual plan his own program at Day Camp, but rather that as a den the Scouts experience such a variety that there will be something each boy "likes best".

QUALITIES OF GOOD DAY CAMP LEADER

MATURITY	COMPETENCE
IMAGINATION	UNDERSTANDING OF BOYS NEEDS
PATIENCE	COMMITMENT
AGREEABLE PERSONALITY	SENSE OF HUMOR
ADAPTABILITY	GOOD APPEARANCE
SENSE OF RESPONSIBILITY	COMPASSION
TACT	POSITIVE ATTITUDE

When the camp staff/leader is recruited, a commitment is made by each individual to attend staff/leader training. This will be held before opening of Day Camp. The Camp Director will determine the dates of each individual camp's training. This will allow time for staff/leaders to secure tools, equipment, and materials needed for their particular activity.

A staff/leader agreement must be signed prior to working in Day Camp.

DUTIES OF ADULT DEN LEADERS

This includes Tiger, Cub and Webelos Leaders

1. Responsible to the Camp Director.
2. Meet with the Camp Director or designee at the beginning of each day's camp to go over the schedule.
3. On the first day assign buddies and list on sheet in den leader's packet.
4. Take attendance at the start of each day. The Camp Director or designee will check with you on attendance after opening. Do a head count upon arriving at EACH PROGRAM AREA. Follow posted procedure for lost boy if count is incorrect.
5. GO OVER THE SCHEDULE WITH THE CUB SCOUTS AT THE START OF EACH DAY.
6. Hand out and maintain control of name tags.
7. Escort den from station to station. Encourage singing and games such as how many different bugs they can see as you move from one station to another.

8. Assist in program areas as needed so boys make the most of the opportunities available.
9. If recognition beads are being used, make sure each boy receives his bead at the end of each station for the project completed to the best of his ability. **FILL OUT ACHIEVEMENT SHEET ON EACH BOY AFTER EACH STATION!!**
10. Help boys with songs or skits for Friday's Awards Program.
11. Be concerned with camper safety. Prevent such dangerous actions as rock throwing, walking barefoot, etc.
12. If minor first aid is needed, escort Cub Scout and his Buddy to camp nurse after the rest of the den has been taken care of. For major emergency follow posted procedures.
13. Maintain control of the den. Report any problems you cannot handle to the Camp Director.
14. Check each boy in and out of camp each day. If you must leave before all of the boys have left, notify the Camp Director or designee.
15. Observe and recognize Scout-Like behavior.
16. Use the Cub Scout Sign...**DO NOT YELL AT THE CUB SCOUTS!**
17. **RELAX AND HAVE A GOOD TIME!!!**

Please note: Program items will be provided by each camp. Den time activities are the responsibility of the den leader. A small box with simple games, crayons, paper, scissors, marbles, etc. can be helpful.

COUNSELOR-IN-TRAINING & Den Chiefs

These are older siblings or Boy Scouts who will serve as runners, station assistants or general helpers.

- They must be a First Class Scout and at least 14 years old, capable of serving as a Den Chief.
- They assist the den leader or camp staff and carry out duties as assigned.

YOUTH PROTECTION

Any suspected or alleged child abuse will be reported to the Camp Director immediately. The Camp Director will notify the Scout Executive. All staff members will have taken the on-line Youth Protection course available at www.myscouting.org.

DIRECTIONS TO DAY CAMP 2013

CAMP PENDLETON (Virginia Beach)

From 64 & 264 Intersection: follow 264 East to Birdneck Rd. exit, turn right, follow Birdneck approx. 3 miles, cross General Booth Blvd. Go approximately 1/2 mile, turn left onto Camp Pendleton, follow signs from gate.

ELKS LODGE (Norfolk)

From Little Creek Rd

Take Military Hwy 4 miles, Turn right at Sabre Rd .4 miles; Take 2nd right onto Harmony Rd; Turn left toward Typo Ave 400 ft; Turn right at Typo Ave, 10ft; Destination will be on the left

From 64

Take exit 281B to merge onto N Military Hwy 1.4 miles; Turn right at Sabre Rd .4 miles; Take 2nd right onto Harmony Rd; Turn left toward Typo Ave, 400 ft; Turn right at Typo Ave, 10ft; Destination will be on the left

ELIZABETH CITY COAST GUARD BASE (Outer Banks)

From the north: south on US 17 to the Halstead Blvd. intersection. Turn left on Halstead Blvd. **From the south:** north on US 17 to the Halstead Blvd. intersection. Turn right on Halstead Blvd.

Halstead Blvd. turns into Weeksville Rd. at ECSU. Turn left at Coast Guard Base Gate. Follow signs from gate. **Base security will only allow access to non-military individuals listed by camp management.**

CAMP EMMANUEL AT LIBERTY CHRISTIAN FELLOWSHIP - KILL DEVIL HILLS

On the Outer Banks: Croatan Highway (Bypass Road) to Colington Rd. just south of Wright Brothers Memorial entrance. Turn west on Colington Rd. Turn left on Williams Dr, at about 2 miles. The church is at 224 Williams Dr; the camp is directly across the street.

PORTSMOUTH COAST GUARD BASE

From Chesapeake Square Mall: Portsmouth Blvd. to 664N, then exit 9B Western Expressway (164), exit at Cedar Lane, left onto Cedar Lane and then right on Coast Guard Rd., Follow until you reach gate.

From downtown Portsmouth: West on High St. Right on Cedar Lane and then right on Coast Guard Rd., Follow until you reach gate.

VIRGINIA BEACH CHRISTIAN CHURCH (Virginia Beach)

Located at 2225 Rose Hall Drive. This church is located off of Great Neck Blvd across from WAVE Church.

ST. STEPHEN, MARTYR CATHOLIC CHURCH (Chesapeake)

1544 Battlefield Blvd S From interstate 64 take exit 291B (Hwy 168 South) Exit 8B Hillcrest Parkway East, Continue to end and turn left onto Battlefield Blvd. Go approx. 1/2 mile and St. Stephen Martyr is on the left.

NEW COVENANT PRESBYTERIAN CHURCH (Virginia Beach)

1552 Kempsville Rd, Virginia Beach from the corner of Indian River Road and Kempsville Road head south on Kempsville Road for approximately 3 blocks; church will be on left

2013 Frontier Scouts Pack Payment Cover Sheet

Original _____
Additional _____

PACK # _____ **DISTRICT** _____ **DAY CAMP ATTENDING** _____

PACK CONTACT NAME _____ HOME PHONE _____
ADDRESS _____ WORK PHONE _____
CITY/STATE/ZIP _____ CELL PHONE _____
E-MAIL _____

Number of Youth Attending _____ X \$75.00 (before April 15) _____

After April 15 X \$85.00 _____

After June 3 X \$100.00 _____

Number of Siblings Discounts _____ X \$5.00 - _____

Number of Youth T-shirts _____ X \$12.00 + _____
(Each child will receive one free t-shirt; this is for extra t-shirts ordered)

Number of Adult T-shirts _____ X \$12.00 + _____
(Only full week volunteers receive one free t-shirt; this is for extra t-shirts ordered)

Number of Tot-Lot T-shirts _____ X \$8.00 + _____

Grand Total Amount Due = _____

Forms attached

- Scout Registration Form (one per child attending)
 - Code of Conduct (one per child attending)
 - Staff Registration Form (one per adult or youth)
 - Staff Agreement (one per adult or youth)
 - Tot-Lot Form (one per person attending Tot-Lot)
 - Campership Request Form
 - Authorization to Pick-up Scout (if a person other than adult picking up youth)
- Medical Form (one per person attending either Youth or Adult)

DAY CAMP 2013 UNIT ROSTER COVER SHEET

TO BE FILLED OUT BY PACK AND TURNED IN TO COUNCIL OFFICE

MAKE AS MANY COPIES AS NEEDED

Original _____

Additional _____

PACK # DISTRICT DAY CAMP ATTENDING

PACK CONTACT NAME _____ HOME PHONE _____

ADDRESS _____ WORK PHONE _____

CITY/STATE/ZIP _____ CELL PHONE _____

E-MAIL _____

CAMPERS NAME

ADULTS NAME

1. _____

1. _____ Phone # _____

2. _____

3. _____

4. _____

5. _____

2. _____ Phone # _____

6. _____

7. _____

8. _____

9. _____

3. _____ Phone # _____

10. _____

11. _____

12. _____

13. _____

4. _____ Phone # _____

14. _____

15. _____

16. _____

2013 Cub Scout Day Camp - Tidewater Council

Cub Scout Registration Form

(To Be Filled Out by a Parent or Guardian)

In order to register a Cub Scout for Day Camp, this form and the medical / information sheet must be filled out. A \$75.00 registration fee (discounted \$5 for a brother attending same camp) must accompany this form before April 15, 2013. **Scouts registered after the sign up date will not be guaranteed a T-shirt upon arrival at camp** After April 15, please add \$10. These items should be given to your Pack Day Camp Coordinator, who will submit all of your pack's registration forms and fees with a "Unit Registration Form." The unit form must identify the equivalent of one full-time adult unit leader from your pack for every four Wolf, Bear or Webelos who register. **An adult partner must accompany each Tiger cub daily. Please print in ink.**

District _____ Pack Number _____

Cub Scout's name _____ Age _____

Address _____ City/State _____ ZIP _____

Circle the school grade he will have **completed** in June 2013 - K 1st 2nd 3rd 4th

Circle T-Shirt size: Youth-Med Adult-Small Adult-Med Adult-Large Adult-XL

Parent/Guardian's name _____

Parent/Guardian's primary phone number _____ secondary phone number _____

E-mail address _____

Check box for Day Camp location(s) where Cub Scout will attend:

	<u>LOCATION</u>	<u>CITY</u>	<u>DATE</u>
<input type="checkbox"/>	=6410 Liberty Christian Day Camp	Kill Devil Hills, NC	June 17-21
<input type="checkbox"/>	=6411 Elizabeth City Coast Guard Base	Elizabeth City, NC	June 17-21
<input type="checkbox"/>	=6414 New Covenant Presbyterian	Virginia Beach, VA	June 17-21
<input type="checkbox"/>	=6461F Norfolk Elks Lodge	Norfolk, VA	June 17-21
<input type="checkbox"/>	=7308 St. Stephen, Martyr	Chesapeake, VA	June 24-28
<input type="checkbox"/>	=7301 Portsmouth Coast Guard Base Twilight Camp	Portsmouth, VA	July 8-12 Twilight Camp
<input type="checkbox"/>	=6463 Virginia Beach Christian Church	Virginia Beach, VA	July 8-12
<input type="checkbox"/>	=6413 Camp Pendleton SMR	Virginia Beach, VA	July 8-12

Camp fee prior to April 15 Brother Discount After April 15 After June 3 Amount Due

Per camp **\$75.00** - **\$5.00** +**\$10.00** + **\$25.00** \$ _____

ADDITIONAL CUB SCOUT DAY CAMP T-SHIRT(S) ARE \$12.00 EACH (Indicate quantity after size)

(Youth) M ___ (Adult) S ___ M ___ L ___ XL ___ Total Quantity ___ X **\$12.00** = \$ _____

1) Total Camp Fee _____

2) Youth additional T-shirt(s) cost (\$12.00) \$ _____

3) Adult T-shirt(s) {From adult registration form} \$12.00 \$ _____

4) Tot-lot T-shirt(s) {From Tot-lot form} \$8.00 \$ _____

5) Approved campership (attach copy) \$ _____

6) TOTAL AMOUNT ENCLOSED \$ _____

CUB SCOUT DAY CAMP RULES AND CODE OF CONDUCT

The following rules apply to all Cub Scouts attending the Day Camp. These rules need to be read and signed by all Scouts attending Day Camp. Please return with your camp registration.

1. The Buddy System is in effect at all times. Den Leaders will assign buddies on the first day of camp. Buddies stay together at all times, this includes going to the Medic, restroom, and time-out. A Camp Staff Member may allow a Cub to leave his buddy such as when a buddy must stay at the Medic Station or leave early. Know where your buddy is at all times.
2. Cubs must have the Camp Director's permission to leave camp any time camp is in session. This includes any time between opening ceremony and camp dismissal. There must also be prior written notification from the Cub's Parents.
3. Cubs must ask for permission from their Den Leader before they leave their Den. This includes when they leave at the end of the day. A Cub may leave the camp area only in the company of those authorized to pick him up. When he is dropped off the Cub will go straight to his Den area and check-in with his Den Leader.
4. Cubs will leave their knives at home. Knives, if necessary, will only be used in activity areas and they will be provided. Cubs will not carry matches, they will be provided if required for any activity.
5. Cubs will wear closed toe shoes and socks at all times, except when swimming. Sandals including Crocs are not authorized.
6. Cubs will be respectful towards all adults, staff members, and visitors.
7. Cubs will be respectful and mindful of the feelings, safety, and property of their fellow Cubs.
8. Proper language will be used at all times (improper language is the use of foul, profane or abusive language). All leaders will be addressed by their proper name or camp name.
9. Cubs will walk while in the camp area unless required to run as part of an activity.
10. The only time a Cub will throw an object in camp is as part of a supervised camp activity.

I have read and understand the Code of Conduct and I understand that repeated violation of this code will lead to Time-out, a note home, and/or possible dismissal from Day Camp.

Child's Name (print): _____

Child's Signature: _____

Parent's signature: _____

2013 Tidewater Council - Cub Scout Day Camp - Camp Staff Registration

Thank you for supporting the Cub Scout Day Camp Program by volunteering your time. Please fill out this form and the medical information sheet. We hope you enjoy your Day Camp experience and we are looking forward to working with you. **Please print in ink.**

District _____ Pack /Troop Number _____
 Name _____ Birthday _____ BSA ID# _____
 Address _____ City/State _____ ZIP _____
 Primary phone number _____ Secondary phone number _____
 E-mail address _____ YPT date _____

Check box for Day Camp location(s) where you will volunteer as a camp staff member:

I'm applying to help as a (please circle one):

	<u>LOCATION</u>	<u>CITY</u>	<u>DATE</u>
<input type="checkbox"/> =6410	Liberty Christian Day Camp	Kill Devil Hills, NC	June 17-21
<input type="checkbox"/> =6411	Elizabeth City Coast Guard Base	Elizabeth City, NC	June 17-21
<input type="checkbox"/> =6414	New Covenant Presbyterian	Virginia Beach, VA	June 17-21
<input type="checkbox"/> =6461F	Norfolk Elks Lodge	Norfolk, VA	June 17-21
<input type="checkbox"/> =7308	St. Stephen, Martyr	Chesapeake, VA	June 24-28
<input type="checkbox"/> =7301	Portsmouth Coast Guard Base Twilight Camp	Portsmouth, VA	July 8-12 Twilight Camp
<input type="checkbox"/> =6463	Virginia Beach Christian Church	Virginia Beach, VA	July 8-12
<input type="checkbox"/> =6413	Camp Pendleton SMR	Virginia Beach, VA	July 8-12

How would you like to volunteer (Circle one)

Activity/Station Leader CIT (youth only) Tiger partner

Tiger Leader Wolf Leader Bear Leader Webelos Leader Administrative staff

I can volunteer (please circle all that apply): **Full-Time OR M T W Th F**

Only **full-time** volunteers receive one free T-Shirt. Indicate size: **S M L XL XXL XXXL**

(Shirts for day volunteers and additional shirts for full-time volunteers will also be available for sale - if desired for a cost of \$12.00 each)

Extra T-shirts ordered **S** _____ **M** _____ **L** _____ **XL** _____ **XXL** _____ **XXXL** _____

Leaders registered after the sign up date will not be guaranteed a T-shirt upon arrival at camp

Are you a BSA registered leader? Yes No Current Position _____

Trained in American Red Cross First Aid? Yes No Date Trained _____

Are you CPR certified? Yes No Date Certified _____

Scouting Experience (in years) Adult _____ Youth _____

List any Day Camp Experience _____

Indicate **all areas** of interest: (We'll do our best to assign you where you'd like):

- | | | |
|---|--|--|
| <input type="checkbox"/> Crafts | <input type="checkbox"/> Nature, Forestry, Naturalist | <input type="checkbox"/> Camp medic staff |
| <input type="checkbox"/> Songs, Skits, Puppets, Showman | <input type="checkbox"/> Sports, Games, Fitness | <input type="checkbox"/> Cooking (Some Camps) |
| <input type="checkbox"/> Scouting Skills, Knots | <input type="checkbox"/> BB Guns, Archery (Some Camps) | <input type="checkbox"/> Swimming (Some Camps) |
| <input type="checkbox"/> Tot Lot Child Care | <input type="checkbox"/> Other (list) _____ | |

Child Care at Day Camp: Each Day Camp provides a childcare program with fun activities. This "Tot Lot" is for volunteers' children aged 2-5+ who are potty trained. The fee is only \$4.00 per day for each child, which buys supplies and covers insurance. Use the Tot Lot registration form and Medical sheet to register any children you have that will be in the Tot Lot.

Tidewater Council BSA - Day Camp Staff Agreement
(To be filled out in conjunction with Staff Application and Medical sheet))

Name: _____

Address: _____

Occupation: _____

Most Recent Place and Date of Employment: _____

Number of Years at Current Residence: _____

Personal Reference and Their Phone #: _____

Day Camp Location and Position Requested: _____

Upon signing this Agreement...

- * I understand this is a Volunteer Position offering no monetary compensation.
- * I believe that my attitude toward volunteer work should be professional.
- * I believe that I have an obligation to my work, to those who direct it, to my colleagues and to the Cub Scouts.
- * I will seek to be fair and consistent with the Scouts.
- * I understand that there will be no abusive language tolerated by anyone at camp.
- * Smoking will be only in a designated area and that I have a qualified adult relieve me of my duties when I go to the smoking area.
- * I understand alcohol and drug use is strictly forbidden.
- * I understand that firearms are strictly prohibited.
- * I will not submit the Scouts or staff to any form of initiations.
- * I will be neatly groomed, and wear approved clothing. T-Shirts with inappropriate slogans, suggestions, or pictures will not be allowed. Shoes are required, **no sandals or flip-flops.**
- * I will follow the guidelines presented in the Day Camp staff information booklet; and will assist, to the best of my ability, in Day Camp operations.
- * I will keep confidential matters confidential
- * I will promote a pleasant attitude and will strive to see that each scout has a positive Day Camp experience.
- * I understand that failure to adhere to this agreement could be cause for dismissal by the Day Camp Director.
- * **I will attend the mandatory training provided by the Camp Director**
- * **I will not leave camp without notifying the Camp Director**

Signature _____

Date _____

2013 Cub Scout Day Camp - Tidewater Council

TOT-LOT Registration

The Tot-Lot is a service provided for the non-Cub Scout children of adult volunteers at Day Camp. The child must be toilet trained and two years old or older to attend. The cost is only \$4.00 per day/per child to cover crafts, insurance, etc. This fee should be paid at the beginning of Day Camp directly to the Camp Director or Tot-Lot Manager. The Tot-Lot Manager will have a fun program set up for those children who attend.

Please fill in a separate form for **EACH** child attending Tot Lot.

Camp Attending _____

Child's name _____

Age _____ (Please circle one) Boy Girl

Address _____

City/State _____ ZIP _____

Parent/Guardian's name who is working at Day Camp:

Primary phone number _____

Secondary phone number _____

E-mail address _____

Circle Days attending: M T W Th F

To feel more like a camper, the Tidewater Council is offering you an opportunity to pre-order special Tot-lot camper t-shirts at a cost of \$8.00. Please indicate size and quantity ordered

Youth Extra Small Youth Small Youth Medium Youth Large

Staff Use Only

Location parent will be working at Day Camp, i.e. Den # or station location _____

**CAMP SCHOLARSHIP REQUEST FORM FOR TIDEWATER COUNCIL SCOUTS
 ATTENDING TIDEWATER COUNCIL DAY CAMPS
 APPLICATION DEADLINE, THIRD WEDNESDAY OF APRIL, of the Camping Year Requested**

To: The Camping Committee

Scout's Name, FIRST AND LAST NAME: _____

Telephone # of Scout: _____

Circle One: Pack Unit # _____

Name and Telephone number of Charter Representative: _____

Scout will attend: Cub Scout Day Camp; (location) _____

Financial Reason Scout needs scholarship (be specific)

No Scholarships will exceed 40% of the fee for RESIDENT CAMP or 40% for Cub Scout Day Camp.

A maximum scholarship of 30% is possible for youth that received a campership in any prior year.

A maximum scholarship of 20% is possible for youth making a third or more scholarship request.

Request what you really need. Remember, all requests will be granted based on the total number of Scouts requesting funds.

To be eligible, the Units must have held a FOS presentation and participated in the Fall Popcorn Sale.

To make sure that all sources of help have been considered, complete each line of the following. Do not mingle numbers-. Place zeros or amounts on each line.

- | | |
|--|----------|
| Line A: Enter the fee of the program that this Scout is applying for: | \$ _____ |
| 1. AMOUNT OF CAMP FEES SCOUT WILL EARN OR SAVE: | \$ _____ |
| 2. AMOUNT OF CAMP FEES SCOUT'S FAMILY WILL PROVIDE | \$ _____ |
| 3. AMOUNT OF CAMP FEES UNIT WILL PROVIDE: | \$ _____ |
| 4. AMOUNT OF CAMP FEES CHARTERED ORGANIZATION WILL PROVIDE: | \$ _____ |
| 5. Total of Lines 1 through 4: | \$ _____ |
| 6. Subtract line 5 from line A—this is the amount of your scholarship request: | \$ _____ |

SINCE THE PREVIOUS CAMPING SEASON DID THE UNIT PARTICIPATE IN? (Circle Answer)

POPCORN SALES (YES OR NO)

FOS PRESENTATION (YES OR NO)

SIGNED: _____

Unit Leader or Committee Chairman Print Name Date

MUST BE SIGNED BY THE EXECUTIVE OFFICER ONLY

SIGNED: _____

Executive Officer of Chartered Organization Print Name Date

All Forms found to be defective will be returned for completion. Deadline will remain in force. All applications will be mailed to the Chartering Organization to be verified.

Cub Scout Day Camp 2013

Camp Location _____

Someone other than the parent/guardian will be picking up my scout.

SCOUT'S NAME: _____ Day Camp Den # _____

People other than parent/guardian are AUTHORIZED to pick up my scout:

Without written and signed authorization, we cannot release your son to anyone other than a parent/guardian. Phone calls are NOT valid authorization.

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Parent/Guardian PRINTED Name: _____ Phone: _____

Parent/Guardian SIGNATURE: _____ Date: _____

This form will be held by the Scout's Den Leader at Day Camp.

Make sure these individuals picking up Scouts know what DEN they are in.

Each Scout sibling should have a separate form since they are probably in different Day Camp Dens.

Verify that the Scout's Medical Form has authorization to medically treat your son and we are authorized to photograph your son.